

**Arts in Medicine Graduate Practicum
HUM 6942, Sections (#12161) (#12162) (#26740)**

Credit Hours: 3

Spring 2025: January 6 to April 25

Contact Times and Locations: Online Course

Course Website: <http://lss.at.ufl.edu>

Instructor:

Lauren Arce, MSN, RN, OCN, AHN-BC

E-mail: arcelb@ufl.edu

Office Hours: By appointment

Course Goals and Objectives

By the end of this course, students will be able to do the following:

- Connect learning theories and practice from your practicum experience within healthcare or community health settings.
- Demonstrate the ability to effectively express, listen, and adapt to others and communicate diverse ideas in arts in health.
- Prepare for, implement, and critically reflect upon empathetic processes that address issues that occur in healthcare and community settings in a manner that demonstrates personal integrity and ethical conduct.
- Demonstrate attitudes and aspirations about the social responsibility toward equity, equality, and inclusion in all categories and environments of arts in health practice.
- Demonstrate the ability to apply professional level arts in health practices through collaboration, recognition of, barriers and implementation of decision-making and problem-solving skills.

Required Readings

- Machi, L. A., & McEvoy, B. T. (2016). *The literature review: Six steps to success*. Corwin Press. (e- version OR paperback).
- American Psychological Association. (2020). *Publication manual of the American Psychological Association, 7th ed.* Washington, DC: American Psychological Association (e-version or paperback).
- APA Style - <https://www.apastyle.org/index> (Links to an external site.) (This is a helpful adjunct to the style manual.)
- All other course materials will be available through e-Learning or accessible through the UF library system with VPN access.

Course Schedule

Note: This schedule is subject to modification. Please refer to the syllabus and materials in e-Learning when the course begins for the most current course schedule. If there is a need to revise this course syllabi after the start of the term, changes will be communicated to students through e-Learning and an updated syllabus will be posted on the e-Learning site.

*For assignment details, please see Canvas course. Unless otherwise indicated In Canvas:

Discussion Posts due Wednesdays 11:59pm (EST)

All Other Assignment due Sundays 11:59pm (EST)

Modules	Assignments
Week 1 Jan 6-12	<ul style="list-style-type: none"> • Discussion #1 - Introductions • Upload approved Site Proposal form • Complete Site Info Grid • Schedule 1:1 Zoom with Instructor
Week 2 Jan 13-19	<ul style="list-style-type: none"> • Discussion #2 - Exploring Perspectives • Upload MOUs
Week 3 Jan 20-26	<ul style="list-style-type: none"> • Discussion #3 - Crossing the Threshold • Interaction Report #1 <p style="text-align: center;">**Most students begin hours**</p>
Week 4 Jan 27-Feb 2	<ul style="list-style-type: none"> • Discussion #4 - Exploring Literature Review • Interaction Report #2 • Zoom Check-In with Instructor
Week 5 Feb 2-9	<ul style="list-style-type: none"> • Discussion #5 - Challenging Encounters • Zoom Check-In notes due • Site Supervisor Meeting #1
Week 6 Feb 10-16	<ul style="list-style-type: none"> • Discussion #6 - Creative Reflections • Interaction Report #3
Week 7 Feb 17-23	<ul style="list-style-type: none"> • Discussion #7 – Midterm Self-Evaluation • Midterm Self-Evaluation Video • Midterm Supervisor Evaluation • Practicing Hours Log #1
Week 8 Feb 24-Mar2	<ul style="list-style-type: none"> • Discussion #8 - Exploring Capstone • Lit Review Proposal Summary • Interaction Report #4
Week 9 Mar 3-9	<ul style="list-style-type: none"> • Discussion #9 – Leading and Following • Site Supervisor Meeting #2
Week 10 Mar 10-16	<ul style="list-style-type: none"> • Discussion #10 – Practitioner Perspectives • Interaction Report #5
Week 11 Mar 17-23	<ul style="list-style-type: none"> • Discussion #11 – Artist Rounds • Review Lit Review Proposal feedback and begin planning for final Lit Review assignment
Week 12 Mar 24-30	<ul style="list-style-type: none"> • Discussion #12 – Virtual Programming • Interaction Report #6
Week 13 Mar 31-Apr 6	<ul style="list-style-type: none"> • Discussion #13 – Closing Time • Site Supervisor Meeting #3
Week 14 Apr 7-13	<ul style="list-style-type: none"> • Literature Review Proposal Due • Interaction Report #7 <p style="text-align: center;">**Most students complete hours**</p>
Week 15 Apr 14-20	<ul style="list-style-type: none"> • Discussion #15 – Final Self-Evaluation • Final Self-Evaluation Video • Final Supervisor Evaluation • Practicum Hours Log #2
Week 16 Apr 20-25	<ul style="list-style-type: none"> • Discussion #16 – Reflections • Cumulative Course Evaluation (from instructor) • UF Course Evaluations

Assignments

Please thoroughly read and review all assignment specifications in the **Assignments** section available in the **e-Learning** site. This will ensure you receive the most complete grade for your efforts.

Class Participation and Late Assignments: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Late assignments: Assignments that are late and were not arranged in advance with the instructor will receive a 5% late deduction per day for each of the first 3 days. If the assignment is turned more than three days after the due date without prior notification to the instructor, **the assignment will receive an overall 20% deduction.**

Missing Practicum Hours: You must complete the required practicum hours: 72 participant contact and 24 administrative hours OR a combination of the following: minimum of 24 contact plus *up to* 48 experiential and 24 administrative hours). Note that if you do not reach 72 contact/experiential hours, the grade for that assignment will be reduced by 5 points for each hour missed. If you do not reach 24 administrative hours, the grade will be reduced by 3 points for each hour missed. If you have extenuating circumstances that prohibit you from reaching these hours, please discuss this with your instructor/s as soon as you recognize an issue.

Evaluations and Grades (% of grade from each category)

- 25% Discussion Boards
- 20% Evaluations (Student Self-Evaluations, Site Supervisor Evaluations, Site Supervisor Meeting Notes)
- 15% Literature Review
- 20% Interaction Reports and Practicum Hours Logs
- 10% Creative Practice Blog Posts
- 5% Instructor Calls
- 5% Practicum Prep (Goals Table, Practicum Site Form, MOAs)

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	93-100%	4.0
A-	87-92.9%	3.67
B+	84-86.9%	3.33
B	81-83.9%	3.00
B-	78-80.9%	2.67
C+	75-77.9%	2.33
C	72-74.9%	2.00
C- *	69-71.9%	1.67
D+	66-68.9%	1.33
D	63-65.9%	1.00
D-	60-62.9%	.67
E, I, NG, S-U, WF		0.00

UF grading policy website:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx#calculatinggpa>

More information on UF grading policy may be found at:

<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades>

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

UF Policies & Guidelines

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner](#). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluera.com/ufl/. [Summaries of course evaluation results are available to students here](#).

University Honesty Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Software Use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see:

<http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html>

Campus Resources

Health and Wellness

U Matter, We Care: If you or a friend is in distress, please contact umatter@ufl.edu or 352-392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc>, and 352-392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS) Student Health Care Center, 352-392-1161.

University Police Department at 352-392-1111 (or 9-1-1 for emergencies), [or http://www.police.ufl.edu/](http://www.police.ufl.edu/).

Academic Resources

e-Learning technical support, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu.
<https://lss.at.ufl.edu/help.shtml>.

Career Resource Center, Reitz Union, 352-392-1601. Career assistance and counseling.
<https://www.crc.ufl.edu/>

Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources

Teaching Center, Broward Hall, 352-392-2010 or 392-6420. General study skills and tutoring.
<https://teachingcenter.ufl.edu/>.

Writing Studio, 302 Tigert Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
<https://writing.ufl.edu/writing-studio/>.

Student Complaints Campus: https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf.

On-Line Students Complaints: <http://www.distance.ufl.edu/student-complaint-process>.