

**Graduate Review of Theory**  
University of Florida  
MUT 6051  
Fall 2024

**Instructor:**

Dr. Christopher Goddard  
*Office Hours:* by appointment  
*Email:* cgoddard@ufl.edu

**Prerequisites.** Graduate standing. Enrollment in this course is made in accordance with advisement.

**Class Meeting Times (MUB 145):** Tuesday, periods 4-5 (10:40am-12:35pm); Thursday, period 5 (11:45am-12:35pm)

**Course Description.** This course is designed to prepare students for graduate coursework in music. Figured bass, four-part writing, melody harmonization, harmonic analysis, and chromatic harmony will be the major subjects studied. This class is intended as a refresher course for students with prior successful study of these areas.

**Required Materials.** We will use the following textbook/workbook:

Laitz, Steven, and Christopher Bartlette. *Graduate Review of Tonal Theory* (**textbook and workbook**). New York: Oxford University Press, 2010.

- This text is *\*not\** available at the bookstore and must be acquired online directly from Oxford University Press. Go to [oup.com/ushe](http://oup.com/ushe) and enter “Laitz Bartlette” into the search engine.
- The **textbook** may be purchased as a print edition or as an ebook with a temporary subscription (use promo code STUDENT24). *\*The ebook may only be purchased by students who are able to access the book (on laptop or tablet) during class.*
- The **workbook** must be purchased as a print edition.

Please bring the textbook (in print or digital format), workbook, staff paper, and pencils to every class.

**Final Exam.** The Final Exam will be given during finals week (exact time and location TBA)

**Grade Allocation.** Your final grade will be comprised of the following components:

25% Assignments  
25% Midterm Exam  
25% Final Exam  
15% Quizzes  
10% Preparation / Participation

\* Quizzes will be announced in advance

**Grading Scale.** Final grades will be given according to the following schedule:

A	93 - 100		
A-	90 - 92		
B+	88 - 89	D+	68 - 69
B	83 - 87	D	63 - 67
B-	80 - 82	D-	60 - 62
C+	78 - 79	E	below 60
C	70 - 77		

**Assignments.** We will be going over all assignments closely in class, both as a group and individually. You are responsible for making sure you understand the material. When you arrive at the final exam you will turn in your workbook, which contains all of the assignments, and your work will be evaluated at that time. Workbooks will be returned to you at the exam or will be available to be picked up from my office later.

**Schedule.** Subject to change.

Weeks 1-4      Fundamentals, Figured Bass, Tonic/Dominant Progressions  
Weeks 5-8      Diatonic Harmony

**Midterm date TBD**

Weeks 9-12    Tonicization, Modulation, Chromatic Harmony  
Weeks 13-16   Melody Harmonization, Fugue Analysis

**Attendance Policy.** Attendance in this class is critical to your success. If you must miss a class, let me know in advance. Any unexcused absences beyond three will result in a 5% reduction in your final grade for the course. The student is responsible for all material missed during an absence.

**Cell Phones.** The use of cell phones during class is not permitted. It is not only the instructor's right, but their responsibility to remove obstacles to learning. Cell-phone use interrupts the student's concentration, is distracting to other students, and is distracting and disrespectful to the instructor.

**Academic Honor Policy.** UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**Disability Accommodations.** Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

**Course Evaluations.** Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.ua.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under

GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.a.ufl.edu/public-results/>.

## **Campus Resources:**

### Health and Wellness

U Matter, We Care:

If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or (352) 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

*Sexual Assault Recovery Services (SARS)*  
Student Health Care Center, 392-1161.

*University Police Department*, 392-1111 (or 9-1-1 for emergencies). <http://www.police.ufl.edu/>

### Academic Resources

*E-learning technical support*, (352) 392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu).  
<https://lss.at.ufl.edu/help.shtml>.

*Career Resource Center*, Reitz Union, 392-1601. Career assistance and counseling. <http://www.crc.ufl.edu/>

*Library Support*, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.