

# Ceramics Design ART3783C

Spring 2024

Credit Hours 3

Syllabus

1/5/23 -5/5/23

**Professor** Jesse Ring (he/him)

**Email** [Jesse.Ring@ufl.edu](mailto:Jesse.Ring@ufl.edu)

**Office** B15

**Virtual Office Hours** by appointment

**Teaching Lab Specialist** Derek Reeverts

**Hours** M-F 7:30am-3:30pm (generally)

**Office** 18 FAC

**Phone** 273-3085

**Email** [dreeverts@arts.ufl.edu](mailto:dreeverts@arts.ufl.edu)

**Days** Monday + Wednesday

**Time** 3:00pm – 6:00pm

**Location** FAC B014

**Kiln Room Phone** 273-3042

**University Police** 392-1111

## Email Policy |

Email is the preferred method of communication outside of class time. I check my email regularly Monday-Friday from 9am-5pm and reply within 24 hrs. Note that an email received at 5:30 pm on a Friday may not be answered until Monday.

I look forward to an enjoyable and productive semester working together. Should you have any questions about discussed topics, assignments, or your progress, **you are encouraged to make an individual office hours appointment** for help or further information.

## Classroom Etiquette |

### Introductions |

Name preferences and preferred pro-nouns will be respected in this class, and all are asked to be patient with and acknowledge the occasional error in our classroom community.

<https://lgbtq.vassar.edu/transandnon-binaryresources/gender-pronouns.html>

[https://www.youtube.com/watch?v=Fb\\_We13\\_QTA](https://www.youtube.com/watch?v=Fb_We13_QTA)

### Participation |

Participation in discussions, group activities, in class work time, and critiques is crucial to the learning process. Through open discussion and participation in group critiques we can talk intellectually and critically about the work. Ceramic processes are a lot of work. Your participation as a class in preparation, making, and cleanup are necessary and appreciated.

**Everyone will be expected to help.** Studio cleanup is also a group activity that comes with the territory. Your participation is crucial here, both during and outside of class time.

### Professionalism |

In this course you are considered a professional and will be expected to demonstrate professional attitude, conduct, and work habits. This includes meeting deadlines, managing your time, being clear, thorough and thoughtful in your written and oral communication. You will be expected to listen actively, speak thoughtfully, and be fully engaged in class during class times.

I hope that you will demonstrate your personal commitment to, and personal investment in, your education by doing lots of making, that you will PUSH beyond what you already know and do, that you will PUSH one another collectively as a class, and continue to develop your voice as an artist.

### Cell Phones | and other electronic devices

Please silence your devices ☺ Cell phones should only be used for pertinent assigned course research. Calls, texting, social media, and watching videos are not allowed during class time.

Using your phone, tablet, etc. for these distractions will result in an absence for the day. ☹

Feel free to listen to music or podcasts on work days with one earbud in. No video streaming

## Syllabus Acknowledgment |

To acknowledge that you have fully read, understand, and agree to all the terms of the syllabus, it is required that you read the Syllabus independently and take the Syllabus Quiz on Canvas. Completing the quiz will unlock the Canvas shell, giving you access to the course content.

## Catalog Description | Ceramic Design

Investigates the intermediate level of technical, aesthetic, and conceptual issues in ceramics. Study the formulation of clay and preparation of glaze materials with an emphasis on personalized expression through the ceramic design process.

**Prerequisite:** [ART 2752C](#) and must be (BFA Art or BA Art or BFA Graphic Design major) and must have passed sophomore portfolio review.

## Course Overview |

This course investigates aesthetic, conceptual, and technical issues in contemporary ceramic design. There is an emphasis on innovative design solutions for objects interacting with the body, tableware, and architecture among other forms. Through the study of contemporary and historical ceramics we will discuss aesthetics, function, ritual and design thinking to develop a critical perspective of what a ceramic design object can be and do in today's society. Demonstrated intermediate techniques will include slab, extrusion, mold making, wheel throwing, jiggering, CAD modeling, 3D printing, and ceramic decals. The class format will include discussion of relevant readings and artists, demonstrations of techniques, ideation exercises, critique, labs on mixing ceramic materials, electric and gas kiln firing procedures. Class discussions and critique will follow a variety of formats focused on facilitating generative, critical, and articulate dialogue.

## Learning Objectives | Upon completion of this course students should be able to demonstrate:

- Control and understanding of clay forming, drying, firing, and finishing
- Intermediate proficiency in hollow forming techniques; slab, extrusion, wheel,
- Intermediate proficiency making and using multi part plaster molds
- Basic proficiency in CAD modeling for object design and 3D printing
- Basic proficiency mixing and testing glaze materials + application
- Proficiency in kiln loading and firing procedures for bisque, glaze, and decals
- Understanding of gas kiln loading and firing for reduction and atmospheric firing
- Increased visual awareness & verbal articulation related to ceramic design
- A critical approach to project research, ideation, production, and reflection
- Competency in proper health & safety procedures in a ceramic studio
- Exposure to artwork and theory related to ceramic design

## Student Expectations |

- Attend all class meetings
- Come to class on time, ready to work, with the necessary supplies and completed course work.
- Be attentive and engaged during demonstrations, discussions, critiques, and meetings.
- Participate in group discussion and critique in an articulate and critical way
- Work in a disciplined manner during class time.
- Challenge yourself creatively with each project.
- Schedule at least six hours of studio time outside of class each week to complete coursework
- Complete assignments on time.
- Participate in cleanup at the end of class and keep a clean studio outside of class.
- Participate in all group tasks including clay processing and kiln loading

## Canvas |

This course uses Canvas, UF's e-learning platform, for calendar, announcements, email, course materials, and assignments. **Handouts will not be given in paper form.** Access to all course material will be online through Canvas. **ALL coursework must be submitted through Canvas for grading.** You are responsible to check <https://lss.at.ufl.edu/> regularly. Welcome to UF Ceramics is an important part of this syllabus that can be found on Canvas in the course information module.

**Assignments + Readings | this content is subject to revision****Discussion Boards**

Discussions responding to reading or suggested artists are assigned for each project. Discussions will begin a-synchronously on Canvas and require you to respond to the discussion prompt and to a peer's post. A summary discussion will occur in class following every discussion deadline

**Project 1 – OBJect Shop**

For this project you will be grouped into small design collectives. As a collective you will develop a product line of 100 discrete functional objects using various techniques. Following a greenware critique, you will edit down to approximately 40 objects for firing and glazing. As a class we will then develop a display strategy for the best finished objects to go in a popup shop at UF. Forming techniques will be analog and digital including the hand, hand tools, templates, forms, and 3D printing

**Readings will be provided on Canvas**

**Project 2 – FUNction**

Focused on expanding your concept of function through divergent and speculative design to create a set of objects with various functions to fulfill a specific need. We will start with the study of tableware and expand the designed sets beyond the cup, mug, bowl, and plate. Design strategies and forming techniques will be analog and digital including throwing, jiggering, and extruding.

**Readings will be provided on Canvas**

**Project 3 – Body Architecture**

Develop an object of moderate scale when assembled that interacts with the body. Example objects include pillows, chairs, stools, end tables, lamps, speakers, toilets, architectural components, etc. Design strategies and forming techniques will be analog and digital including plaster molds, slip casting, press molding, decals, and various hardware strategies.

**Readings will be provided on Canvas**

**Material Testing**

There will be reading, lecture, and assignment requirements dedicated to glaze and clay chemistry, formulation, and testing

**Quizzes**

There will be quizzes in various formats throughout the semester to ensure that you are keeping up with technical information, conceptual ideas, and assigned readings

**Sketchbooks |**

An **ongoing assignment** is to **keep a sketchbook** for each project. This should include notes from lectures and demonstrations, assigned ideation exercises, in addition to your thoughts, drawings, and reflections for each project. Your sketchbook can be in any format that compliments your practice. It is required that it is available to review every class period and that it can be submitted as a compiled PDF.

**Homework |**

Homework in this class should be considered ongoing. I expect you to be putting in the appropriate amount of time outside of class to complete readings, develop ideas in your sketchbook, and complete projects in the studio. We will discuss and walk-through assignments as a class so you will have time to ask questions to avoid misguided efforts. Also, along with each project, artists, readings, and videos will reviewed and posted on Canvas for your reference. **Please note that deadlines are NOT negotiable. Late work NOT accepted unless discussed with instructor prior to deadline.**

**Project Expectations | Preparedness and Discipline**

A **minimum of 6 hours** of studio time per week, outside of class, is expected and necessary to complete projects in the allotted time frame. Successful completion of the projects includes preparation (reading, research, ideation, drawing, etc.), fulfillment of assignment criteria, presentation of work on assigned date and participation in group critiques. Please complete all readings and discussion posts by the assigned date and be prepared to discuss the material the following class. Finished work must be installed and presented in a professional manner on the assigned critique day. Installation and any necessary repairs/touch ups must be completed before the start of class.

**Course Rubric |**

<b>22%</b>	220 points	Project 1 – OBJ Shop
<b>22%</b>	220 points	Project 2 - FUNcTion
<b>22%</b>	220 points	Project 3 – Body Architecture
<b>10%</b>	100 points total	Glaze + Clay Testing
<b>8%</b>	80 points	Student Expectations Preparedness. -Professionalism. – Discipline. -Participation
<b>10%</b>	100 points total	Discussion Boards -In Class Reading Discussion. -Artist Share
<b>6%</b>	60 points total	Quizzes

<b>A</b>	100%-97	<b>B+</b>	89%-87	<b>C+</b>	79%-77	<b>D+</b>	69%-67	<b>E</b>	59-0
<b>A</b>	96-94	<b>B</b>	86-84	<b>C</b>	76-74	<b>D</b>	66-64		
<b>A-</b>	93-90	<b>B-</b>	83-80	<b>C-</b>	73-70	<b>D-</b>	63-60		

UF online information about undergraduate grading:

<http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html>

**Final Grade** is determined by the total points earned out of 1000 possible points minus attendance

**Project rubrics** will be provided at the beginning of each assignment on Canvas.

**\*If minimum project criteria is not met, the maximum grade earned is a C\***

**Grade Descriptions |**

**A (100-90%) Mastery to excellence** -Student demonstrates mastery of skills, projects show evidence of impressive creative ambition and follow through, conceptual development is evident throughout process, sketchbook is used as a problem-solving tool in a consistent manner, during discussion and critique student has thoughtful and challenging input to offer, attendance is immaculate. A 100-94% A- 93-90

**B (89-80%) Outstanding to good** -Student demonstrates strong comprehension of skills, projects show evidence of creative ambition with few compromises made in completion, conceptual development is considered, sketchbook is used as a problem-solving tool in the conception of projects, during discussion and critique student offers input, attendance does not exceed excused absences. B+ 89-87 B 86-84 B- 83-80

**C (79-70%) Acceptable to adequate** -Student demonstrates understanding of skills, projects meet criteria, conceptual development is considered upon completion, sketchbook is used occasionally, during discussion and critique student occasionally contributes, attendance is acceptable. C+ 79-77 C 76-74 C- 73-70

**D (69-60%) Marginal performance to minimal effort**-Student utilizes minimal skills, projects seem rushed or unfinished, concept is an afterthought, sketchbook is un-developed, during discussion and critique student is generally dis interested, attendance is occasional. D+ 69-67 D 66-64 D- 63-60

**E (59-0%) Unacceptable performance**-Student disregards skills, few projects are finished and criteria ignored, concept is non-existent, sketchbook is like new, during discussion and critique student is dis interested, attendance is occasional.

**Attendance |**

“Excused” absences are not given. Demonstrations, discussions, presentations and other group activities take place during class time that are impossible to recapture and are not repeated for those absent. In case of an absence meet with your peers for notes on missed activities.

- Attendance effects your final grade.
- Students have 2 absences without penalty
- Absence 3, 4, and 5 deduct 50 Pts. or 5% for each absence. **A 6<sup>th</sup> absence earns grade of WF.**
- If you miss more than 30 minutes of class, you will be counted absent.
- If you miss more than 10 minutes of class, you will be counted as tardy. 2 tardy = 1 absence
- Missing a critique is like missing a test. A 10% deduction from your project grade will result
- A grade of incomplete is not given unless necessary to fulfill accommodations filed with UF

**After Hours Studio |**

When using the studio after 5pm you will be working independently of my instruction. I encourage you to ask questions of one another, assist each other with cumbersome processes and build a professional community as artists and designers during this time. When listening to music out loud please make sure that everyone is happy with the genre and the volume is not disturbing others. Always leave the studio clean and ready for morning classes before leaving. It will not be uncommon for me to work on personal projects in SA+H facilities. Please be respectful of my time and limit your questions regarding class to class time, office hours, and email. Please don’t hesitate to say hello, I am also practicing here as an artist, just like you.

**Calendar | Summary Overview**

Detailed calendar including due dates available on Canvas

\*Subject to revision at discretion of faculty

	Project 1- OBJect Shop	Project2- FUNction	Project3- Body Architecture
Week	Monday		Wednesday
Week 1	– Welcome/Syllabus/ Handled Cup/ Lidded Jar		Project Intro/ Demo- Rhino <span style="background-color: #FF0000;">FAC 306</span>
Week 2	– University Holiday		Demo- Templates/Forms/Printing
Week 3	– Work Day		Work Day
Week 4	– Greenware Critique/ Reclaim/ Bisque Fire		Glaze Demo
Week 5	– Glaze Kiln		Critique
Week 6	– Project Introduction & Ideation <span style="background-color: #FF0000;">FAC 306</span>		Demo-Throwing & Jiggering
Week 7	– Trimming & Joining / Exquisite Corporeal		Work Day
Week 8	– Demo- Line Blend		Work Day- Bisque Friday-Sunday
Week 9	– Glaze Kiln		Critique
Week 10	– Spring Break ->		
Week 11	– Proj 3 Introduction + Ideation <span style="background-color: #FF0000;">FAC 306</span>		Demo- Molding & Casting
Week 12	– Proposals Critique		Work Day
Week 13	– Molds Dry Start of Class		Demo- Decals
Week 14	– Greenware Critique		Bisque Kiln
Week 15	– Work Day		Glaze Kiln
Week 16	– Decal Kiln/Clean Up		Critique
Week 17	– Final Portfolio Due. (DATE)		

## Required Textbook |

There is no required textbook for this course.

Assigned readings will be provided as PDFs available through Canvas.

## Recommended Texts |

- European Ceramic Work Centre. *The Ceramic Process: A Manual and Source of Inspiration for Ceramic Art and Design*. London: Bloomsbury Visual Arts, 2021.
- Taylor, Brian, and Kate Doody. *Glaze: The Ultimate Ceramic Artist's Guide to Glaze and Color*. Hauppauge, NY: Barron's Educational Series, 2014.
- Dunne and Raby. *Speculative Everything*
- Rawthson. *Ceramics*
- Livingstone, Andrew, and Kevin Petrie. *The Ceramics Reader*. London: Bloomsbury Visual Arts, 2020.

## Required Tools and Materials | Have in class by Wednesday of Week 2

Tools can be the same or comparable.

For example, fettling knife is really nice to work with, but a pairing or butter knife works too. The less expensive Kemper blue rubber rib is of poor quality and only Xiem makes a rubber rib comparable to the Mudtool red rib. If you have questions about tools you already own please just ask 😊

## Recommended vendors

- [The Ceramic Shop](#)
- [Bailey Pottery](#)
- [Xiem Tools](#)
- [Sheffield Pottery](#)
- [Clay King](#)
- [Sculpture House](#)

## Tools

- Needle Tool - [https://www.xiemtoolsusa.com/Stoneware-Needle-Tool\\_p\\_248.html](https://www.xiemtoolsusa.com/Stoneware-Needle-Tool_p_248.html)
- Ribbon Tools- [https://www.xiemtoolsusa.com/Mini-Ribbon-Sculpting-Tool-Set-A-3-tools\\_p\\_452.html](https://www.xiemtoolsusa.com/Mini-Ribbon-Sculpting-Tool-Set-A-3-tools_p_452.html)
- Fettling Knife - <https://www.baileypottery.com/c-126-104.html>
- Kemper S4 Metal Scraper Rib - <https://www.baileypottery.com/c-090-017.html>
- Kemper S10 Metal Scraper Rib - Serrated - <https://www.baileypottery.com/c-090-020.html>
- Kemper D2 Wire and Wood Tool - <https://www.baileypottery.com/c-090-044.html>
- Mud Tool Red and Yellow Rib - <https://www.baileypottery.com/c-095-r1.html>
- Mudspoon, Orange Most Absorbent - <https://www.baileypottery.com/c-095-spo.html>
- Mud Tools Shredder Rasp - <https://www.amazon.com/Mudtools-Shredder-Ceramics-Artists-Pottery/dp/B0773G98GX>
- Sherrill Mud Heavy Duty Mudwire - <https://www.baileypottery.com/c-095-hdmw.html>
- Haake 3 Piece Brush Set - [https://www.amazon.com/Brushes-Painting-Bristles-Watercolor-Ceramic/dp/B08TTJ2BYT/ref=sr\\_1\\_7?dchild=1&keywords=hake+brush+set&qid=1629152731&s=arts-crafts&sr=1-7](https://www.amazon.com/Brushes-Painting-Bristles-Watercolor-Ceramic/dp/B08TTJ2BYT/ref=sr_1_7?dchild=1&keywords=hake+brush+set&qid=1629152731&s=arts-crafts&sr=1-7)
- Lazy Susan/Banding Wheel - [https://www.amazon.com/NATGAI-Sculpting-Wheel-Construction-Turntable/dp/B07WH4NRB2/ref=sr\\_1\\_15?keywords=aluminum+banding+wheel&qid=1639778257&sr=8-15](https://www.amazon.com/NATGAI-Sculpting-Wheel-Construction-Turntable/dp/B07WH4NRB2/ref=sr_1_15?keywords=aluminum+banding+wheel&qid=1639778257&sr=8-15)
- Xacto Knife
- Ruler
- Small Synthetic Round Tip Paintbrush
- Spray Bottle
- 1-2 Gallon Plastic Bucket
- Old Towel
- Apron
- Sketchbook
- Painter's Plastic or kitchen trash bags
- Container to store all your tools in

**Clay and Glaze Materials |**

You will use stoneware for this class. Budget to use a minimum of 4 bags of clay in this course. Clay is \$18 per 25 lb. bag or \$10 per 25lb. bag of reclaim.

\*\*\*Please note that reclaim is less consistent than clays from manufacturer\*\*\*

Clay can be purchased through me during class time, through Derek during posted hours outside of our class time, or through the SA+AH Office at posted signs only with a CHECK OR MONEY ORDER. There is a form to fill out and bring with you (it’s near Derek’s office). Once paid, bring the receipt to me or to an available grad student for the clay.

Glaze materials including, slips, wax resist, stains, patinas and pyrometric cones are covered by the course materials fee. The plaster, decals and special materials are sold separately and can be purchased by weight or quantity with the same form as for clay.

**I will collect first clay receipts at the start of our second class meeting.**

Additional clay will be available during class and can be purchased from our Teaching Lab Specialist, Derek Reverts during scheduled hours posted on his office door as well as available grad students. Please arrange to pick up your clay during these hours. It is suggested that you keep any additional clay locked in your locker and that you recycle your used clay for future use (after training).

Not having clay to work with when needed will result in an absence. We cannot accept IOU’s.

**Ceramics Policies |**

**Lockers |**

Please sign up for a locker to be used to store tools and personal belongings on the first day of class. Lockers must be cleaned out and locks removed by the end of finals week, or the contents will be considered abandoned. If you are returning please note this on the door of the locker and your belongings will not be disturbed.

**Door Codes and Access to Studios |**

FAC is open:	Studios are open 24/7 except for closure 5-6 a.m. for cleaning Your code will be provided on the first day of classes. Please, for everyone’s comfort and safety, do not share the code with anyone.  FAC is unlocked during the hours shown left. When FAC is locked, <b>you will need your Gator1 card in the card swipe outside of Sculpture</b> (opposite end of the building from Ceramics, parking lot level). For the safety of everyone, please <b>DO NOT PROP DOORS OPEN WHEN THE BUILDING IS LOCKED.</b>
M-F 7:00am -10:00pm	
SAT 1:00pm – 10:00pm	
SUN 2:00pm – 10:00pm	

**Visitor Policy |**

Your safety is important to us. Keep studios locked and not propped open. Should you have someone wanting to visit, you must seek permission from the Teaching Lab Specialist at least 48 hours before the visit.

**Studio Storage and Clean Up |**

Please leave the studio clean. Regardless of the condition you find it in, you are requested to leave it clean for the next person. Leave the work tables clear and clean. This also impacts your participation grade. This is a group studio, and we all need to pitch in to keep it a safe and healthy functioning work environment.

Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project. The instructor, the School of Art and Art History, and the Ceramics Area are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space. Please address any concerns, problems, and questions regarding this class to the instructor as they arise. The instructor is available during office hours, and by making an appointment for a special meeting time.

### **Health and Safety | Specific Area Rules & Information for Ceramics**

- Follow all SA+AH Health and Safety handbook guidelines.
- Alcohol is forbidden in studios.
- No smoking on campus.
- No eating or drinking in the glaze or mixing areas
- Shoes – closed toes must be worn at all times
- It is recommended that protective equipment be worn at all times: safety glasses when grinding, chipping shelves, etc., protective lenses for kiln viewing, gloves for hot objects, heat resistant aprons for raku, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials
- Do not block aisles, halls, doors
- Do not bring children or pets into the studios
- Do not store things on the floor
- Do not park bikes in the building
- Clean up spills immediately
- Scoop up dry materials, mop up liquids, do not replace spilled materials in original source if spilled for they are contaminated
- Carry heavy and large trash bags loaded with trash to dumpster
- Place materials containing Barium and Chrome in the hazardous waste disposal area
- Do not sweep for this puts hazardous materials into the air; rather scrape up chunks and wet-clean area.

**Any questions about Health and Safety ? ASK FIRST before doing.**

### **University Policies |**

#### **Students with disabilities |**

I will make every attempt to accommodate students with disabilities. At the same time, anyone requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide you with the necessary documentation, which you must then provide to me when requesting accommodation.

Students with disabilities **requesting accommodations** should first register with the Disability Resource Center, 352-392-8565, <https://disability.ufl.edu>

by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

#### **Academic Honesty |**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have



neither given nor received unauthorized aid in doing this assignment.” The Honor Code ([sccr.dso.ufl.edu/process/student-conduct-code/](http://sccr.dso.ufl.edu/process/student-conduct-code/)) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### **Classroom Demeanor |**

“Students in the School of Art and Art History will not be permitted to have beepers (pagers) and cell phones turned on in the classroom. If such a device beeps, chimes, rings, or makes any type noise, it must be turned off before entering the classroom”.

### **Disruptive Behavior |**

Faculty, students, administrative, and professional staff members, and other employees (herein referred to as “member(s)” of the university), who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the university shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at: <http://www.aa.ufl.edu/aa/Rules/1008.htm>. Be advised that a student can and will be dismissed from class if he/she engages in disruptive behavior.

### **Counseling Services |**

The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university. Counseling Center web site:

<http://www.counsel.ufl.edu>

The Counseling Center is located at:

P301 Peabody Hall

(352) 392-1575

Monday - Friday: 8 am - 5 pm

### **In-Class Recording |**

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any

media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student.

### **On-line Course Evaluation |**

I appreciate your feedback and it is essential to the academic process. Please take a few minutes towards the end of the semester to give input.

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at

<https://gatorevals.aa.ufl.edu/students/>

Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). Summaries of course evaluation results are available to students at [gatorevals.aa.ufl.edu/public-results/](https://gatorevals.aa.ufl.edu/public-results/).

Critical Dates on the university calendar may be viewed at –

<http://www.reg.ufl.edu/dates-critical.html>

### **Other Policies |**

The university's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following links:

- Academic Honesty: <http://www.registrar.ufl.edu/catalog/policies/students.html#honesty>
- Honor Code: <http://www.dso.ufl.edu/sccr/honorcodes/honorcode.php>
- Student Conduct: <http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php>

### **Health and Wellness |**

U Matter, We Care: If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [umatter.ufl.edu/](http://umatter.ufl.edu/) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit [counseling.ufl.edu/](http://counseling.ufl.edu/) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit [shcc.ufl.edu/](http://shcc.ufl.edu/).

University Police Department: Visit [police.ufl.edu/](http://police.ufl.edu/) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, [ufhealth.org/emergency-room-trauma-center](http://ufhealth.org/emergency-room-trauma-center).

### **Academic Resources |**

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or

via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance

and counseling services [career.ufl.edu/](http://career.ufl.edu/).

Library Support: [cms.uflib.ufl.edu/ask](http://cms.uflib.ufl.edu/ask) various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-

392-6420. General study skills and tutoring. [teachingcenter.ufl.edu/](http://teachingcenter.ufl.edu/)

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting,

and writing papers. [writing.ufl.edu/writing-studio/](http://writing.ufl.edu/writing-studio/)

Student Complaints On-Campus: [sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/](http://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/)

## Syllabus Questions

T/F

UF Email is the preferred mode of communication and is checked regularly 9-5 Monday to Friday?

T/F

Ceramics is a lot of work and there are many group activities, including cleaning, that everyone is expected to participate in.

MC

What can you do with your cellphone and other electronic devices during class?

- Keep silent mode off
- Listen to music whenever with both earbuds
- Watch your shows
- Text your parents
- Check Canvas and research artists

Having read and fully understood the Learning Objectives, which are you most excited about?

Having read and fully understood the Student Expectations, which will be your biggest challenge?

How is all coursework graded?

What are discussion boards used for?

What project are you most excited for and why?

M/C

What is not a sketchbook expectation

- take notes on technique demos and lectures
- use it for ideation
- use only a Strathmore 11x17 spiral bound journal
- record random thoughts that could be related to the course
- make and collect drawings in it to plan projects
- write project reflections to help process what you learned during a project

How many hours outside class time should you schedule a week to fulfill minimum course requirements?

What adjectives describe a B in this course?

M/C

Do you need to send a doctors note if you miss a class?

- Yes, by email so it can be recorded in a special file.
- No, I get two absences and need to file for an accommodation with UF if more are necessary.
- No, being absent has no impact on my grade

T/F

Attendance is kept during the semester. Absences exceeding 2 result in a 5% deduction from the final earned grade. A 6th absence will result in a WF

T/F

When I see Professor Ring in the hallway on a night or weekend, I should ask him about a deadline or a process I forgot to take notes on.

Where will you access required readings?

- In the required textbook
- Printouts handed out during class
- Library Reserves
- As PDF's uploaded on Canvas

M/C

When do you need to have all required tools?

- Spring break
- Wednesday Week 2
- Monday Week 3
- A curated selection is fine, you don't need all required tools.

M/C

What form of payment is accepted to purchase clay?

- Money Order
- Personal Check
- Apple Pay
- Gator ID
- Cash
- You only take check and money order? What is this, 1984?

Who can you share the door code with?

- A Ceramic Design classmate who forgot it
- My best friend who wants to visit
- A total stranger
- Ben Sasse

What is Welcome to UF Ceramics?

- A nice thing to say
- A doormat slogan
- Part of a song title from Andre 3000's flute album
- A separate PDF that I need to read covering health, safety, and usage policies for the ceramics facilities at UF

T/F

Important University policies and resources are included in the final section of the syllabus?