

RESEARCH FOR DOCTORAL DISSERTATION

ARH 7980

Class Periods: As Arranged

Location: Doctoral Advisor's Office, FAC 115

Academic Term: Fall 2023

Student:

Instructor:

Ashley Jones

[ajones@arts.ufl.edu](mailto:ajones@arts.ufl.edu)

Office Phone Number: 352 273 3069

Office: FAC 115

Office Hours: TBA

Course Description

Research for Doctoral Dissertation

Course Pre-Requisites / Co-Requisites

Student must have passed Doctoral Qualifying Exams, and have permission of instructor.

Course Objectives

- To make enough progress on researching and writing the Doctoral dissertation that the student is on course for timely submission and defense of the thesis in the Spring semester.

Required Textbooks

No required texts for this course.

Provisional Course Schedule

Week 1: Arrange initial meeting to establish plan for the semester

Week 2:

- meet with Jones to establish monthly meeting times and discuss plans for the semester and establish written research plan

Week 3: Research and/or writing

- meet with Jones

Week 4: Research and/or writing

Week 5: Research and/or writing

- meet with Jones

Week 6: Research and/or Writing

Week 7: Research and/or Writing

- meet with Jones

Week 8: Research and/or Writing

Week 9: Research and/or Writing

- Meet with Jones

- **Draft of writing to date due to Jones 10/21 11:59pm**

Week 10: Preparing Lockhart Fellowship application

- Receive comments from Jones 10/28

Week 11: Preparing Lockhart Fellowship application

- Meet with Jones 11/3

- **Draft of Lockhart application due to Jones 11/4 11:59pm**

Week 12: Research and/or Writing

- Receive Comments on Lockhart application from Jones 11/9

Week 13: Research and/or Writing Chapter

- **Submit Lockhart application to SAAH 11/14**
- Meet with Jones

Week 14: Research and/or Writing Chapter

**11/23 – 11/25: Thanksgiving Break**

Week 15: Research and/or writing Chapter

- Meet with Jones
- **Submit draft of work to date to Jones 12/2 11:59pm**

Week 16: Working on revisions

Week 16+: Working on revisions to Chapter

- **12/15 Submit 1-page Summary of Research Progress and draft of chapters to-date to Jones, 11:59pm**

Attendance Policy

It is expected that at a minimum, student will meet with advisor on a monthly basis to discuss progress in research and writing. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies. [Click here to read the university attendance policies.](#)

Evaluation of Grades: S/U Option only

The final grade for this course is recorded as Satisfactory or Unsatisfactory. I calculate grades in this course using a point system. Assignments have corresponding point values that add up to a maximum of 100. Point values for assignments are listed below. I use this scale in determining your final grade. A grade of C or better (a minimum of 70 points) is required for a "Satisfactory" in this course.

More information on UF grading policy may be found at:

[UF Graduate Catalog](#)

[Grades and Grading Policies](#)

Grading Scale

A 95-100 points

A- 90-94

B+ 85-89

B 80-84

B- 75-79

C 70-74

Assignments	Due Dates	Points	Details
Meetings with Advisor	Bi-weekly and alternately as arranged	8x 5 = 40	Full score for being prepared for and attending meeting. Meeting dates/times to be determined in consultation with instructor.
Draft of Chapter	Oct 22	20	Chapters will be evaluated for rigor of research (40%), clarity of writing (30%), and strength of ideas (30%).
Lockhart Fellowship application	Nov 11	20	
Draft of Chapters to date	Dec 16	20	Chapters will be evaluated for rigor of research (40%), clarity of writing (30%), and strength of ideas (30%).
		TOTAL 100	

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#### Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the [Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

#### Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner](#). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). [Summaries of course evaluation results are available to students here](#).

#### University Honesty Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." [The Honor Code](#) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

#### Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see the [Notification to Students of FERPA Rights](#).

## Campus Resources:

### Health and Wellness

#### U Matter, We Care:

If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: [counseling.ufl.edu/cwc](http://counseling.ufl.edu/cwc), and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS)  
Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or [police.ufl.edu](http://police.ufl.edu).

### Academic Resources

E-learning technical support, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu).

Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling.

Library Support, Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.

Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints Campus

On-Line Students Complaints

### COVID Related

In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.ufhealth.org/vaccinations/vaccine-availability/>. Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.

- You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.
  - Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
  - Hand sanitizing stations will be located in every classroom.
- If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 (or email [covid@shcc.ufl.edu](mailto:covid@shcc.ufl.edu)) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the [UF Health Screen, Test & Protect website](#) for more information.
  - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.
  - If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.
- Continue to regularly visit [coronavirus.UFHealth.org](https://coronavirus.UFHealth.org) and [coronavirus.ufl.edu](https://coronavirus.ufl.edu) for up-to-date information about COVID-19 and vaccination.