

# DAN 4959 SENIOR PROJECT: Concert Production | Fall 2023

**concert director:** Xan Burley (pronouns: she/her/hers)  
**email:** [xburley@arts.ufl.edu](mailto:xburley@arts.ufl.edu)  
**office hours:** TBA and by appointment  
**office hours zoom link:** on Canvas  
**lab fees:** <http://aa.ufl.edu/policies/material-and-supply-fees/>

## SENIOR PROJECT SUMMARY

The dance program provides you with an exceptional and supportive opportunity and experience that requires you to combine your skills as a choreographer, producer, and writer to achieve success. It is a culmination of the education you have received in the program that has prepared you for this capstone course. The focus of the Senior Project is the creative process/research behind an original dance that will be featured in the Spring showcase (Feb 21-25, 2024). The actual dance work should have a running time of no more than eight (8) minutes and no less than four (4) minutes. You work *as a class* to produce the showcase simultaneously while you work on your creative project. Finally, you will articulate your creative research in a thesis-style paper. Your mentor will guide you both in the creative process and the paper-writing process. The paper will be due in the Spring semester.

## OBJECTIVES OF THE SENIOR PROJECT: Concert Production

You are provided the opportunity to:

- create an original dance
- collaborate with a group of your artistic peers to produce a showcase of quality and substance
- participate in the UnShowing process to receive feedback from the UF dance community
- work with your concert coordinator and faculty mentor to help you explore the full potential of your choreographic voice

## EXPECTATIONS + GRADING PROCEDURES

### Attendance

You are expected to:

- ⇒ Attend all classes, showings, tech rehearsals, performances, and required events. Absences will affect your grade. Class meeting times are as follows:
  - **Fridays, 9:35-10:25am in G10**
  - NO CLASS on: October 6<sup>th</sup> (homecoming); November 10<sup>th</sup> (Veterans Day); November 24<sup>th</sup> (Thanksgiving)
  - CLASS TBD on: October 20<sup>th</sup> (Dance Area auditions); October 27<sup>th</sup> (Young Dancer Workshop)

### Choreographic Process / Project

Points are given for the preparedness of the choreographer to implement their choreography, how well the concept is communicated to the dancers, and how well the choreographer guides their dance through the rehearsal process into performance. This will be evidenced by assignments, class share-outs and discussion, and UnShowings. You are expected to:

- ⇒ Be in process – make considerable progress on your choreographic work for the Senior Concert in February of 2024. Consider having anywhere from 80-100% of your dance *completed*\*
- ⇒ Practice articulating your choreographic research through *assignments on Canvas*.
- ⇒ Through class and UnShowings, practice peer-based observation and feedback so you can continue developing your communication skills through thoughtful, non-reactive, intelligent, articulate feedback to your peers, which helps them and you to clarify your creative choices.

*\*I want to be clear that creative processes are very personal and individual and the “completion” of a dance differs for every maker. I encourage you to think strategically about your timeline as you are in process. 80-100% of your dance is a loose and very open suggestion that is meant to help you manage time and avoid stress.*

### Producing Assignment

Each person will be assigned a role to support the production of your showcase. Even if you are working jointly with another senior, you are still responsible for the successful completion of the assignment related to the successful running of the show. Ultimately everyone is responsible for getting the show up and running. Assignments may include: Technology, Tech, Poster/PR, Program Copy, Props, etc. ***Deadlines and assignments will be on Canvas!*** You are expected to:

- ⇒ Work as a collective to audition dancers, vision, and produce these works as a concert for the Spring BFA Showcase.
- ⇒ Complete tasks associated with your production role in a timely manner.

- *Deadlines and assignments on Canvas.*
- ⇒ Communicate clearly and effectively with your peers and the concert director.
- ⇒ Practice professional collaboration and communication with Design and Stage Management faculty, staff, and students.

## Mentorship Expectations

### Concert Director

Your concert director will mentor your creative work as part of the Senior Project class time, during which you will show excerpts and present ideas for feedback and discussion.

### Faculty Mentor

Your faculty mentor will guide your creative process *and* your paper-writing process (to take place mostly in the Spring unless otherwise decided by you and your mentor). You are expected to communicate regularly with your mentor. You can expect your mentor to hold one meeting with you, visit one rehearsal, attend tech and dress rehearsals for your work, and be available to schedule follow-up meetings as requested and determined by you and your mentor. Dates and times will be set by you and your mentor based on availability.

## Casting Guidelines and Responsibilities

- ⇒ All performing members of your cast are required to be UF students and enrolled in an approved UF SoTD dance course. *You can petition for non-enrolled dancers to join your cast in a timely manner.*
- ⇒ It is up to you, the choreographer, to ensure that your dancers are only in a **total of three (3) dances per semester** (not program).
  - Dancers may petition to take part in a **fourth** project. Please see the **Petition Appendix** for more information.
- ⇒ ***It is the choreographer's responsibility to inform/remind their cast of all UnShowing times, tech times, call times, show times, and strike responsibilities, as well as rules for attendance of warm-up, notes, etc.***
  - You will receive a tech + production worksheet that details important information.
- ⇒ Choreographers are encouraged to cast their dances in consideration of the performance space. In other words, very large group dances should be well thought-out in relation to the danceable space, safety, and the creative intention of the work.
- ⇒ Choreographers should **NOT** pre-cast their works. Please refrain from contacting dancers before casting decisions have been discussed as an entire group.
  - Auditions will be followed by a group discussion facilitated by the concert director in order to equitably cast BFA Showcase works.

## Evaluation / Grading Procedures

Points	Area
<i>(deductions only)</i>	Attendance in class, UnShowings, and other required events
50 pts	Choreographic Process (as evidenced by assignments, sharings in class, and UnShowings as well as how you cultivate a respectful, healthy creative environment in class, rehearsals, and performances)
50 pts	Producing Assignment (as evidenced by assignments, meeting production deadlines, and quality of collaboration with your peers)
100 pts	<i>Total</i>

### LETTER GRADES

A = 93-100 / A- = 90-92 / B+ = 86-89 / B = 83-85 / B- = 80-82 / C+ = 77-79 / C = 73-76 / C- = 70-72 / D+ = 67-69 / D = 63-66 / D- = 60-62 / E = 59 and below

# SCHEDULES

### CLASS SCHEDULE

DATE (Fridays, 9:35-10:25am in G10)	WHAT
Aug 25	<i>First day of class</i>
Sep 1	
Sep 8	
Sep 15	
Sep 22	
Sep 29	
Oct 6	NO CLASS – UF Homecoming
Oct 13	

Oct 20	CLASS TBD – Dance Area Auditions
Oct 27	CLASS TBD – Young Dance Workshop
Nov 3	
Nov 10	NO CLASS – Veterans Day
Nov 17	
Nov 24	NO CLASS – Thanksgiving
Dec 1	<i>Last day of class</i>

**\*\*\*IMPORTANT:** We do not have a class time scheduled for the Spring semester, BUT you are still required to attend BFA Showcase meetings regularly. We will determine the Spring schedule of meetings together in the Fall.

### AUDITION + UNSHOWING SCHEDULE

FALL SEMESTER	
Monday, August 28 <sup>th</sup> / 6:30-9:30pm	Audition #1 in G-6 (tbc)
T, W, or R August 29 <sup>th</sup> – 31 <sup>st</sup> / 6:30-9:30pm	Audition #2 in G-6 (tbc) and/or alternate audition
Monday, October 23 <sup>rd</sup> / 6:30-9:30pm	UnShowing #1 (9 seniors + ACDA submissions) in G-6
Monday, October 30 <sup>th</sup> / 6:30-9:30pm	UnShowing #2 (9 seniors + ACDA submissions) in G-6
Wednesday, December 6 <sup>th</sup> / 6:30-8:30pm	UnShowing #3* (Comp 2, BA Symposium, Senior Circle, ACDA submissions) in G-6
SPRING SEMESTER	
Monday, January 22 <sup>nd</sup> / 6:30-8:30pm	UnShowing #1 (BFA Showcase senior choreographers <i>only</i> ) in G-6
Monday, January 29 <sup>th</sup> / 6:30-8:30pm	UnShowing #2 (BFA Showcase senior choreographers <i>only</i> ) in G-6
Monday, March 25 <sup>th</sup> / 6:30-8:30pm	UnShowing #3 (any work-in-progress) in G-6
Monday, April 22 <sup>nd</sup> / 6:30-8:30pm	UnShowing #4 (Comp 3, BA Symposium, Senior Circle, other) in G-6

*\*If time allows, senior choreographers may have the opportunity to share their work again at the 3<sup>rd</sup> UnShowing of the Fall semester.*

### TECH + PRODUCTION SCHEDULE

Wednesday, January 10 <sup>th</sup> / 4-5pm	Production Meeting
Friday, February 9 <sup>th</sup> / 9a-5p	Load-In
Friday, February 9 <sup>th</sup> / 6-11pm	Optional Light Cueing (no dancers)
Sunday, February 11 <sup>th</sup> / 10a-8p	Spacing Rehearsals (detailed schedule TBD)
Monday, February 12 <sup>th</sup> / 5-7pm	Lighting Orientation
Monday, February 12 <sup>th</sup> / 7-11pm	Spacing Rehearsals (detailed schedule TBD)
Tuesday, February 13 <sup>th</sup> / 7-11pm	Spacing Rehearsals (detailed schedule TBD)
Wednesday, February 14 <sup>th</sup> / 7-11pm	Tech Rehearsal: Program A
Thursday, February 15 <sup>th</sup> / 7-11pm	Tech Rehearsal: Program B
Friday, February 16 <sup>th</sup> / 7-10:30pm	Tech Run Thru in Costumes: Program A
Sunday, February 18 <sup>th</sup> / 7-10:30pm	Tech Run Thru in Costumes: Program B
Monday, February 19 <sup>th</sup> / 7:30-10:30pm	Dress Rehearsal: Program A*
Tuesday, February 20 <sup>th</sup> / 7:30-10:30pm	Dress Rehearsal: Program B*
Wednesday, February 21 <sup>st</sup> / 7:30-9pm	Performance #1: Program A*
Thursday, February 22 <sup>nd</sup> / 7:30-9pm	Performance #2: Program B*
Friday, February 23 <sup>rd</sup> / 7:30-9pm	Performance #3: Program A*
Saturday, February 24 <sup>th</sup> / 7:30-9pm	Performance #4: Program B*
Sunday, February 25 <sup>th</sup> / 1:30-3pm	Performance #5: Program A*
Sunday, February 25 <sup>th</sup> / 4-5:30pm	Performance #6: Program B*
Sunday, February 25 <sup>th</sup> / 5:30-7:30pm	STRIKE**

*\*Plan for scheduled warm-up and call times to be earlier than show start time. More detailed schedules will be created and shared later in the Fall semester or early in the Spring.*

**\*\*ALL dance majors participating in the BFA Showcase Concert are REQUIRED to attend and help during strike. This is industry standard. Please see the student handbook highlights page for the policy and excusal from participation.**

## SoTD STUDENT HANDBOOK HIGHLIGHTS – Senior Concert Edition

### AUDITION POLICIES / INFORMATION

#### 8.A.i. Dance

Auditions for dance concerts, fall/spring dance showcases, and specialty events are usually held at the beginning of each semester. The auditions are announced and not part of the Block Auditions for the theatre portion of the SoTD season. Auditions will be held for faculty, student, and guest artist works and themes/concepts will vary according to the design and intent of the concert. They are open to the UF dance and theatre community. *The primary requirement is that the student be currently enrolled in a viable dance technique class for the duration of rehearsals and performances.*

## 1. 8.B. AUDITIONS

### 8.B.i. Dance Auditions

All students wishing to audition for dance productions will be required to fill out an information sheet for each audition and are encouraged (but not required) to bring headshots and resumes. Auditions are held during the first week of classes and will be widely announced. The audition may include movement, repertory, vocal work, and improvisation. *All auditioners must be enrolled in at least one UF technique class for the semester.*

*All students interested in collaborating with faculty and BFA dance major choreographers are encouraged to attend, including, but not limited to; designers, dancers, musicians, actors, writers.*

### 8.D.ii. Three-Piece Rule

Dance students are to self-regulate and limit their casting to three dances (faculty, guest artist, and/or student) to be performed in a production/semester (including *Agbedidi* and/or *Spring Into Dance* as one of the three). The dancer and the casting choreographer are responsible to monitor compliance with this policy to avoid overload, fatigue, illness, and injury and to prevent scheduling issues for any show.

If a dance student has been cast in multiple dances, they must self-monitor their dance load before signing up/initialing the cast list. Before final casting, choreographers (faculty, guest artist, and student) are required to check in to see if their dancers can healthfully navigate the addition of the work to their schedules.

*[See the Petition Appendix to learn more about petitioning for a 4<sup>th</sup> project.]*

## REHEARSAL POLICIES / INFORMATION

### 5.G. SPACE ASSIGNMENTS

The scheduling of studios and classrooms are prioritized in the following order:

1. Scheduled courses
2. *School productions*
3. School/college/university Events
4. Independent work of students and faculty

## 5. Outside groups

Rehearsal spaces are determined by the Production Manager and all rehearsal space assignments are subject to change at the discretion of the Production Manager.

Each evening the Stage Manager or Rehearsal Director must submit a Security Report to the Production Manager, School Director, and Technical Director. This report must include: time in and out of building and who, if anyone, was still in the building when the Stage Manager left. The building must be vacated by 11:00 pm. Stage Managers may include security information in rehearsal/performance reports instead of sending a separate report.

### 5.H. SPACE REQUESTS

To request the use of a studio or classroom email [sotdspace@arts.ufl.edu](mailto:sotdspace@arts.ufl.edu) with the following information:

- Name and contact information
- Date and time for requested reservation
- Purpose of request (ie. rehearsal for class)
- A list of all students who will be using the space as part of the reservation
  - This list should identify any student participants that are not currently enrolled in SoTD classes

Requests must be submitted 48 hours in advance (Mon.-Fri.)

Space can be reserved by currently enrolled SoTD students, and will be granted on a space available basis. While the School does not allow student groups to reserve space, individual students currently enrolled in SoTD classes may reserve space that benefit student groups. However, the majority of students in the space should be SoTD students in alignment with the following parameters:

- *Beginning in Fall 2023, at least 80% of the students using the space for a student reservation must be currently enrolled SoTD students and 100% of the students must be currently enrolled in a class in the College of the Arts.*

### 5.E. BUILDING USAGE AND RULES

All rooms in the Nadine McGuire Theatre and Dance Pavilion are laboratories for use exclusively by School of Theatre and Dance faculty, staff, and students. No external group, student, or otherwise, may use any of the School of Theatre and Dance facilities without a Contract or expressed permission of SoTD Director or Production Manager.

Scheduling conflicts are to be resolved by the Production Manager with appeal to the School Director.

*Absolutely no street shoes are allowed in any of the dance studios (G-006, G-010, G-011). Shoes designed for dance are only allowed in the dance studios. No activities are allowed that scar or mark the floor.*

No food or drink is allowed in any dance or acting studios. Capped water bottles are permitted. Any spills must be cleaned up immediately. Hair and body products that leave residue on the floor are not allowed in any of the spaces.

No tape or any other marks are allowed on any of the floors without the express permission of the Production Manager. There can be no painting or building in any of the Studios.

All furniture and other objects must be stacked and/or moved from the center of the room towards the walls, in an organized manner, after every use. Any furniture or black rehearsal cubes moved from a studio for rehearsal purposes must be returned to their original placement. See guidelines/equipment map posted in each studio.

Pianos must be returned to their original placement and may not be moved between rooms without the express permission of the Production Manager.

*Injuries must be reported immediately to faculty or staff and an [Incident Report](#) must be completed. Incident Reports are available in each studio, on Basecamp, and from the Production Manager.*

#### 5.F. CLASSROOM AND STUDIO MAINTENANCE

When using classrooms and studios, make certain that the facility is restored to a suitable condition for the next class. Cleaning up after each class and rehearsal includes the following:

- Dispose of trash and put away projects and props so the class following can easily and efficiently make use of the classroom.
- Strike furniture to two walls. In dance studios, do not store objects under the barres or left blocking windows.
- Neatly stack all chairs and blocks.
- Crash/gymnastic mats must be stacked neatly to the side of the room.
- Items not clearly labeled as being used for a specific class or production will be disposed of.
- See guidelines/equipment map posted in each studio.

SoTD and the faculty assume no liability for materials, supplies, projects or personal items within the facilities. SoTD and the faculty assume no responsibility for any material left in the classroom after a course has officially ended. It is each student's responsibility to remove all materials from the classrooms after the semester has concluded. Any supplies or other material left in the classroom after the semester has concluded, without prior specific arrangements, will be removed and disposed of.

## PERFORMANCE POLICIES / INFORMATION

### 6.C. DANCE STUDENT INJURY AND ILLNESS POLICY

The Dance Area of SoTD believes that dance student's physical and mental well-being is paramount to success in all arenas of their dance training, from class to the stage. In the case of injury, fostering a productive and holistic response insures a speedy and effective recovery.

If the dance student becomes ill or injured to the degree that they cannot attend and participate in dance classes, SoTD sponsored rehearsals, or performances, the 5 steps of the dance student injury and illness policy are to be followed:

1. The student is required to see a healthcare professional immediately.
2. If the illness or injury prevents the student from participation in dance class, rehearsal, or performance, the student is to request documentation from the healthcare professional that explicitly projects the duration of the injury, and/or the amount and type of activity recommended for the welfare of the student.
3. Following the appointment with the health care professional, the student is required to bring medical recommendations and related documentation to the attention of his or her instructor(s), choreographer(s), or director(s) as the basis for discussion.
4. *Unless otherwise medically advised, the student is prohibited from active participation in all related UF dance activities, classes, events, performances, etc. The student may not personally select one activity as having a higher priority over another. The student is not to dance in any events, activities, performances or rehearsals if the student is not in dance class. If the infirmity culminates in a medical withdrawal, this is also a withdrawal from all performance related activities.*
5. *The student should not sacrifice classroom participation for the demands of a performance. Students who miss dance class due to an injury will not be permitted to participate in a performance. The student is expected to follow the student injury and illness policy even if performances take place beyond the scope of SoTD, as with another UF, professional, or community performing group, etc.*

### 7.D. STRIKE

Strike is the restoring of the stage to its original condition and/or preparing for the forthcoming load in. This mainly consists of the breakdown of technical components of the production, but may also involve restoring elements such as a repertory plot, masking, etc.

*Safety is of the utmost importance! Proper footwear and clothing must be worn. Additional Safety Equipment may be required depending on the task.*

*Strike typically takes place immediately following the final performance of the production. Strike is run by the Technical Director or Scenic Shop Supervisor. Strike requires the presence of all undergraduate performers involved in the show* and crew, Props Master, Master Electrician, and Technical Director or Scenic Shop Supervisor. Only the Technical Director, Master Electrician and Costume Supervisor can release anyone from Strike.

All undergraduate students involved in the production (cast and crew) are REQUIRED to attend. Graduate Actors are released after 1 hour of participation at Strike due to their GTA responsibilities.

Only the Technical Director may approve an absence from Strike. Under extenuating circumstances may a student be “excused” from or permitted to leave early from Strike. If the student is “excused” from a required strike or leaves early from Strike, the Strike must be “made up” by making arrangements with the Technical Director. These arrangements may include one of the 3 following options:

- The student must participate in two Strikes within the current academic semester or,
- The student must participate in one strike and serve 6 hours in the shop within the current academic semester or,
- The student must serve 12 hours in the shop within the current academic semester. If a student does not adhere to the above penalties for missing Strike or leaving early from Strike, or if the students misses or leaves Strike early without approval of the Technical Director the student will be subject to consequences that may include:
  - A reduction of grade in any course associated with participation in the production.
  - Ineligibility for participation in School productions for the upcoming semester.

## PETITION APPENDIX

### STUDENT HANDBOOK: THREE-PIECE RULE

#### 8.D.ii. Three-Piece Rule

Dance students are to self-regulate and limit their casting to three dances (faculty, guest artist, and/or student) to be performed in a production/semester (including *Agbedidi* and/or *Spring Into Dance*). The dancer and the casting choreographer are responsible to monitor compliance with this policy to avoid overload, fatigue, illness, and injury and to prevent scheduling issues for any show.

If a dance student has been cast in multiple dances, they must self-monitor their dance load before signing up/initialing the cast list. Before final casting, choreographers (faculty, guest artist, and student) are required to check in to see if their dancers can healthfully navigate the addition of the work to their schedules.

### DANCE AREA PETITION PROTOCOL

Your health and wellness are *top priority* for the dance faculty. Dance processes and projects are rigorous, time-consuming, and demanding. As such, we want you to highly consider your commitments in each semester. In order to maintain a safe and healthy environment for all dance area students, we require you to *petition for a 4<sup>th</sup> project per semester*, with no guarantee that we as a faculty will approve. Know that this is out of great respect for you and care and attention to your overall well-being. We appreciate your maturity and communication.



If a dance major is cast in more than three projects in a given semester, they may choose to petition to participate in a *fourth* project only. No dance major will be permitted to participate in more than four projects per semester at the School of Theatre and Dance. This includes any faculty or student projects sponsored by SoTD, such as musical and theatre productions, Harn Museum productions, and more. Please consult with dance area faculty if you are unsure whether or not a project you want to do is counted under this protocol.

In order to petition for a 4<sup>th</sup> project, please do the following:

1. Complete the OneDrive [Dance Area Petition Form](#), which will require the following from you:
  - a. Your Name
  - b. Your Degree
  - c. Your Anticipated Year of Graduation
  - d. Your credit load for the semester
  - e. Your current GPA
  - f. The three projects you plan to commit to
  - g. The 4<sup>th</sup> project you are petitioning to participate in
  - h. A brief statement detailing
    - i. why you believe this 4<sup>th</sup> project is beneficial to your education and growth;
    - ii. how you plan to manage the workload;
    - iii. and how you will ensure your own wellness.
2. Email the choreographer(s) or lead artist(s) on the 4<sup>th</sup> project to let them know that you submitted a petition to participate in their project and will communicate once faculty responds.
3. While you await faculty response, you may attend any rehearsals for the 4<sup>th</sup> project so as not to miss important information.

CONCERT DIRECTORS FOR AY 2023-24:

- ⇒ *Agbedidi*: Rujeko Dumbutshena ([rdumbutshena@ufl.edu](mailto:rdumbutshena@ufl.edu))
- ⇒ *BFA Showcase*: Xan Burley ([xburley@arts.ufl.edu](mailto:xburley@arts.ufl.edu))
- ⇒ *Spring Into Dance*: Alex Springer ([aspringer@arts.ufl.edu](mailto:aspringer@arts.ufl.edu))

**\*\*\*Petitions MUST be submitted by September 6<sup>th</sup> prior to the dance area faculty on September 8<sup>th</sup>.**

**\*\*\*Dance area faculty will consult and notify you of petition results by Monday, September 10<sup>th</sup>.**

## STUDENT RESOURCES

### **ACADEMIC RESOURCES:**

- *E-learning technical support*: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

- [Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- [Library Support](#): Various ways to receive assistance with respect to using the libraries or finding resources.
- [Teaching Center](#): Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
- [Writing Studio](#): 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- [Student Complaints On-Campus](#): [Visit the Student Honor Code and Student Conduct Code webpage for more information.](#)
- [On-Line Students Complaints](#): [View the Distance Learning Student Complaint Process.](#)

## **HEALTH AND WELLNESS:**

- *U Matter, We Care*: If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center*: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department*: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room / Trauma Center*: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website.](#)

# UF POLICIES + STUDENT RESOURCES

## **ONLINE PRIVACY STATEMENT:**

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

## **COURSE EVALUATIONS:**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner.](#) Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). [Summaries of course evaluation results are available to students here.](#)

## **UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES:**

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center.](#) It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

## **UNIVERSITY POLICY ON ACADEMIC MISCONDUCT:**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Honor Code.](#) Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**\*THIS SYLLABUS IS SUBJECT TO CHANGE\***

Students will be notified in advance of important changes that could affect grading, assignments, etc.

**Syllabi are posted here:** <http://arts.ufl.edu/syllabi/>