

**MUE 3311 Music in Elementary Schools
University of Florida
Course Syllabus Fall 2023**

Dr. Megan M. Sheridan
Email: msheridan@arts.ufl.edu
Phone: 352-273-3192
Office: MUB 356
Office Hours: TW Pd. 4 10:40am-11:30am

Credits: 3
Class meeting time: TR Period 2-3
(8:30am-10:25am)

Graduate Teaching Assistants:
Michelle Gibson Edward White
michelle.gibson@ufl.edu edward.white@ufl.edu

Course Catalogue Listing

Fundamental principles and procedures of music education in elementary school.

Course Description

The purpose of this course is to prepare pre-service music teachers to teach elementary general music in the public schools. Students will gain experience with approaches to teaching music (Kodaly, Orff, Dalcroze, and Modern Band), observe and work with local music teachers in the schools, design and implement developmentally appropriate music instruction, and collect and analyze musical resources for the elementary music classroom. Students will also demonstrate functional skills on the recorder, ukulele, guitar, and classroom percussion instruments.

Course Goals and Objectives

Through full participation in this course, students will be able to:

- Explain the musical development of children and demonstrate appropriate teaching sequences for the elements of music.
- Teach music concepts through singing, playing, moving, listening, and creating.
- Design developmentally appropriate, sequential music curriculum and assessments based on the Florida music standards.
- Deliver instruction with a high level of musicianship, including accurate singing and rhythm.
- Analyze music materials for use in the elementary music classroom.
- Create curriculum that provides recognition or adaptations for a variety of student populations including physical, mental, or language disabilities as well as various cultural, learning style, or ability groupings.
- Demonstrate appropriate use of technology in the delivery of instruction.

Textbooks

Required:

- Abril, C. R. & Gault, B. M. (2022). *General Music: Dimensions of Practice*. Oxford University Press.
- Holy Names University Folk Song Collection (free website): <http://kodaly.hnu.edu>

Materials

Required:

- Video recording device (smartphones and iPads are acceptable)
- Yamaha Soprano Recorder (supplied)

CNAfME Membership and Participation Requirement

All music education students must join the student chapter of the National Association for Music Education (NAfME). You must attend the monthly meetings. Attendance is taken at meetings. Information on how to join and the meeting schedule will be given during the first week of classes.

Required State Certification Test – Only applies to transfer students

In order to pass this class, you must have taken the Florida General Knowledge Test before the end of classes on **Dec. 6, 2023**. Submit a copy of your registration confirmation to Dr. Sheridan. To register, go to <http://www.fl.nesinc.com/testPage.asp?test=GK> There is a fee of \$130.

LiveText – Required

As a music education major, you are required to purchase a membership to LiveText. This is required for all teacher certification programs and serves as a way to track assessments related to all of your core coursework. You must purchase the membership to LiveText by **October 5, 2023**. Directions and additional information will be distributed in class. There is a fee of \$139.

ACPS Fingerprinting and Background Clearance – Required

You will be required to have a Fingerprinting and Background Clearance for Alachua County Public Schools by **September 1, 2023**. The cost is approximately \$50 and must be done through Alachua County. It is good for five years. This is so you are able to complete the practicum component of this course in the public schools. Directions for obtaining the clearance will be distributed in class.

Required Computer Capabilities

Throughout the semester we will use Canvas, Microsoft Word, and Zoom as needed. To use these resources, you will need to have a computer. The Microsoft software is available for free for you to use as a UF student. It is expected that you have a working computer and that all assignments are typed and submitted as a **Word Document** unless otherwise noted.

A Canvas course will be used almost exclusively in this class. To access it use a web browser of your choice and use the following URL: <https://ufl.instructure.com/>
Selected readings and other resources may be placed on reserve in the Architecture and Fine Arts Library: <http://www.uflib.ufl.edu/music/>

UNIVERSITY OF FLORIDA POLICIES

Students Requesting Accommodations due to Disabilities

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Academic Honor Policy

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Conduct Code](#). If you have any questions or concerns, please consult with the instructor or TAs in this class.

Health and Wellness Resources

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).

University Police Department: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

GatorWell Health Promotion Services: For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the [GatorWell website](#) or call 352-273-4450.

Course Evaluation Process

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.a.ufl.edu/students/>. Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>.

Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

UF Grading Policies

Current UF grading policies can be found at <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

In-Class Recording

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or guest lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

EXPECTATIONS

Attendance

Attendance at all course meetings is expected and required as a part of your enrollment in this class. Active participation in class activities is critical to the achievement of the learning objectives for this course, and many class activities cannot be effectively replicated for make-up work outside of class interactions. In addition, attendance at professional commitments (such as class meetings) is a critical dispositional skill for music teachers. The University of Florida recognizes the following acceptable reasons for absence from class: illness; Title IX-related situations; serious accidents or emergencies affecting the student, their roommates, or their family; special curricular requirements (e.g., judging trips, field trips, professional conferences); military obligation; severe weather conditions that prevent class participation; religious holidays; participation in official university activities (e.g., music performances, athletic competition, debate); and court-imposed legal obligations (e.g., jury duty or subpoena). The University also recognizes the right of instructors to require documentation for absences other than religious holidays. The music education faculty recognize that it is occasionally necessary for students to be absent from class for reasons other than those listed above. Personal commitments, self-care, and balancing workload are necessities for all people, including students and teachers. As developing teachers, however, it is important that students develop the ability to navigate these challenges while still fulfilling their professional obligations. Therefore, the faculty have adopted the following attendance policies:

- a. Absences for reasons recognized by the University of Florida (listed above) are always excused with proper documentation. Documentation must be provided to the instructor no later than two weeks after the student returns to class. This includes absences for illness. Note: A Verification of Visit form from the Student Health Care Center is not considered a medical excuse note. See the SHCC's policy on excuse notes [here](#).
- b. Students will be excused for two (2) absences per semester that are undocumented or occur for reasons other than those listed above ("personal absence"). Students are responsible for maintaining an awareness of how many times they have been absent and whether those absences have been excused or unexcused.
- c. Each undocumented or personal absence beyond the 2-absence limit will incur a 3% deduction from the final course grade.
- d. If a student is more than 10 minutes late to a class meeting without a documented and approved reason, they will be considered tardy. Three tardies will result in a 3% deduction from the final course grade.
- e. Any student who is absent for more than 30% of total course meetings, for any reason, will receive a failing grade for that course. Exceptions may be made at the instructor's discretion for exceptional circumstances, with documentation. Students who must be absent from more than 30% of course meetings for medical reasons are encouraged to pursue a medical withdrawal.
 - i. For courses that meet 2 times per week, >30% of course meetings is equal to 10 absences.
 - ii. For courses that meet 3 times per week, >30% of course meetings is equal to 14 absences.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies found at:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Class Participation

The activities that will occur during class meetings are essential to meeting the course objectives. Your verbal skills, critical and creative thinking abilities, and overall understanding will be directly affected by the quality, quantity, and appropriateness of your contributions to the class. The dynamics of this course and its ultimate value to you necessitate that you to come to each class prepared (having read assignments, when applicable), contribute questions and comments to stimulate discussions, and fully engage in the content and activities of each class meeting.

Communications

Students are expected to check their UF email account daily for course announcements. All communication is expected to be professional and courteous. When contacting a professor, TA, or classmate, please begin your email with a greeting and sign your name at the conclusion of the message. If you send an email to the professor or a GTA during the week (M-F), you can expect a reply within 24 hours (barring any extenuating circumstances). We will respond to emails sent between Friday at 5pm and Monday at 8am as we are able.

Practicum Attendance Policy

Fieldwork is an important component in the process of becoming a music educator. As part of this course, you will complete 12 hours of Practicum at a designated local elementary school. You will be expected to be present for all practicum hours. If you miss any hours, you will be required to make it up on your own time in coordination with your cooperating teacher. Absences will not be permitted.

Transportation

You are responsible for your own transportation to local schools. You must either have your own method of transportation (car, scooter, etc.) or coordinate with a classmate to give you a ride to your assigned school. Some schools are within the RTS bus system.

ASSIGNMENTS

All assignments are due on the date specified. Late work will generally not be accepted. Accommodations, modifications, and extensions may be provided on a case-by-case basis upon communication and approval of the instructor.

In addition to all assigned course readings, students will complete the following assignments and projects. Additional information about them will be provided in class. All written assignments will be submitted through Canvas.

ASSESSMENTS

<u>Component</u>	<u>Description</u>	<u>Weight</u>
Engagement	Active participation in class, including reflections and discussions of readings; Code of ethics micro course; Recorder proficiency	20%
Peer Teaching	Assigned teaching episodes done in class with lesson plans	20%
Fieldwork	Lesson plans, reflections, teaching videos	30%
Written Work	UbD unit plan, gradebook, CNAfME reflections In class written exercises	30%

You will also be assessed according to the Florida Educator Accomplished Practices (FEAPs) within LiveText. You will be rated on a scale of 1-4 on each of the FEAPs indicated on the handout distributed in class. These ratings do not affect your grade in the course; however, failure to achieve a 3 or higher could impact your ability to progress toward licensure.

Grading Scale	
93-100	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-76	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
59 & below	F

Information on current UF grading policies for assigning grade points can be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.

Additional Important Information

Video Recording

As music education majors, students will be video recorded on many occasions, most commonly when peer teaching. Video files are used for classroom assessment, which qualifies as a public record according to Florida law.

Written Assignments

Written assignments must be typed and use good writing style, correct grammar, spelling, and punctuation. Papers should use 1-inch margins, double spacing, and 12pt Times Roman font.

Assignments must be submitted online through Canvas unless otherwise instructed. Handwritten assignments will not be accepted.

It is each student's responsibility to submit assignments on time, check grades online, and monitor his/her course grade throughout the semester.

MUE 3311 Music in Elementary Schools Course Calendar

GM = General Music: Dimensions of Practice by Abril and Gault
Additional readings will be posted on Canvas

Date	Topics	Read	Assignments Due by 8:30am
8/24	Introduction – Livetext, FTCEs, Procedures Music and Children Evaluating Materials		
8/29	The how, what, and why of elementary music Music Curriculum Framework	<ul style="list-style-type: none"> • GM Ch. 1 • GM Ch. 9 • Review NGSSS – www.CPalms.org • Review National Music Standards https://nafme.org/wp-content/uploads/2023/04/2014-Music-Standards-PK-8-Strand.pdf 	
8/31	Singing, Playing, and Moving	GM ch. 2	Due: Rote Song Choice ACPS Clearance (Due 9/1)
9/5	Introduction to the Approaches (Kodály, Orff, Dalcroze, MLT)	GM ch. 3	Due: Rote Song
9/7	Creative Expression: Movement	GM ch. 16 Canvas: “Teaching Movement and Dance” Weikart Ch. 1	
9/12	Peer Teaching - Creative Movement		Due: Creative Movement
9/14	Guest: Dr. Lisa Koops	***	
9/19	Peer Teaching – Creative Movement Practicum Discussion	Read: “Winding it Back” Hammel and Hourigan (2016)	
9/21	PRACTICUM 1		
9/26	Sound to Symbol Classroom Lesson Planning	GM ch. 9	

9/28	PRACTICUM 2		
10/3	Sound to Symbol Presenting Names (syllables) and Notation		Due: Ostinato and Bordun Due: Code of Ethics Micro Course
10/5	PRACTICUM 3		Deadline to purchase LiveText
10/10	Interdisciplinary Approach to Music Education Practicing – Reading, Writing, and Improvisation	GM Ch. 12 & 13	
10/12 SMTE	PRACTICUM 4		
10/17	Culture in General Music Listening Evaluation and Assessment	GM Ch. 17	
10/19	PRACTICUM 5		
10/24	Technology Classroom management	GM Ch. 15 <i>“iPad Apps for Creating in Your General Music Classroom” Riley; Using Technology...” Dunbar (2018); and “Classroom Management” Koops (2018)</i>	Due: Listening Plan
10/26	PRACTICUM 6		
10/31	Understanding by Design Universal Design for Learning Teaching Portfolio Curriculum Design Lesson Planning		
11/2	PRACTICUM 7	UBD Articles in Canvas	
11/7	UBD Framework Integrated Lessons	GM Ch. 8	
11/9	PRACTICUM 8		
11/14	Fieldwork Wrap-up Guitar		

11/16	PRACTICUM 9		
11/21	Teaching Folk Dances Guitar		Due: Unit Plan
11/23	No Class - Thanksgiving		
11/28	Catch-up day		Due: Gradebook (Spreadsheet)
11/30	PRACTICUM 10		
12/5	Folk Dancing		Due: Folk Dance Plan
12/15 10am- 12pm	Final - Folk Dancing Continued		