Arts in Medicine Graduate Practicum*
HUM 6942, Sections (#17294) (#17296) (#17298)
Credit Hours: 3
Summer C 2023
May 1* to August 11
Contact Times and Locations: Online Course
Course Website: *http://lss.at.ufl.edu*

Eleanor K. Sommer, MSc
E-mail: esommer@arts.ufl.edu
Phone: 352.273.1488 (office)
Mobile: 561.270.5224
Office Hours: Tuesdays 2:30-3:30 p.m.

Course Goals and Objectives

By the end of this course, students will be able to do the following:

- Connect learning theories and practice from your practicum experience within clinical or community health settings.
- Demonstrate the ability to effectively express, listen, and adapt to others and communicate diverse ideas in arts in health.
- Prepare for, implement, and critically reflect upon empathetic processes that address issues that occur in hospital and community health settings in a manner that demonstrates personal integrity and ethical conduct.
- Demonstrate attitudes and aspirations about the social responsibility toward equity, equality, and inclusion in all categories and environments of arts in health practice.
- Demonstrate the ability to apply professional level practices through collaboration, recognition of barriers, and implementation of decision-making and problem-solving skills in the arts in health setting.

Required Readings

- Machi, L. A., & McEvoy, B. T. (2016). *The literature review: Six steps to success*. Corwin Press. (e-version OR paperback).
- American Psychological Association. (2020). *Publication manual of the American Psychological Association, 7th ed*. Washington, DC: American Psychological Association (e-version or paperback).
- APA Style - https://www.apastyle.org/index (Links to an external site.) (This is a helpful adjunct to the style manual.)
- All other course materials will be available through e-Learning or accessible through the UF library system with VPN access.

Course Schedule

Note: This schedule is subject to modification. Please refer to the syllabus and materials in e-Learning when the course begins for the most current course schedule.

*For assignment details, please see Canvas course

Week	Due Date	Course Assignments and Discussion Boards*
1	Wed May 3	Discussion Topic Practicum Discussion #1 - Introductions
		Assignment Approved Site Proposal Form

Week	Due Date	Course Assignments and Discussion Boards*
	Sun May 7	Assignment Complete Site Information Grid
		Instructor Call Scheduling
		Memorandums of Understanding (MOU)s
		Discussion Topic Practicum Discussion #2 - Exploring Views in Arts in Health
2	Sun May 14	Discussion Topic Practicum Discussion #3 - Interacting with Healthcare Staff
3	Sun May 21	Discussion Topic Practicum Discussion #4- Threshold Moment: Entering the Arts in Health Space
		Interaction Report #1
4	Sun May 28	Discussion Topic Practicum Discussion #5 - Understanding the Literature Review
		Site Supervisor Meeting Notes #1
		Interaction Report #2
5	Sun Jun 4	Creative Practice Blog Post
		Instructor Call Notes Due
		Discussion Topic Practicum Discussion #6 - Challenging and Difficult Arts in Health Encounters
6	Sun Jun 11	Discussion Topic Practicum Discussion #7 Sharing the Creative Practice
		Practicum Hours Log #1
		Student Video - Midterm
		Interaction Report #3
7	Sun Jun 18	Literature Review Rubric & Proposal Summary
		Discussion Topic Practicum Discussion #8 - Midterm Reflections
8	Sun Jun 25	Discussion Topic Practicum Discussion #9 - Leading and Following
		Site Supervisor Evaluation - Midterm
		Site Supervisor Meeting Notes #2
		Interaction Report #4
9	Sun Jul 2	Discussion Topic Practicum Discussion #10 - Capstone Presentations Comments (Summer Discussion)
10	Sun Jul 9	Discussion Topic Practicum Discussion #11 - Arts in Health Perspectives from Practitioners
		Interaction Report #5
11	Sun Jul 16	Discussion Topic Practicum Discussion #12 - Virtual Programming in Arts in Health
12	Sun Jul 23	Interaction Report #6
13	Sun Jul 30	Practicum Hours Log #2
		Site Supervisor Meeting Notes #3

Week	Due Date	Course Assignments and Discussion Boards*
		Student Self-Evaluation and Video* - Final
		Literature Review Proposal Due
14	Sun Aug 6	Interaction Report #7
		Site Supervisor Evaluation - Final
15	Thu Aug 10	Discussion Topic Practicum Discussion #14 - Final Reflections & Tips for Each Other
		Cumulative Course Evaluation from Instructor
	TBA	Complete UF Course Evaluations

* If there is a need to revise this course syllabi after the start of the term, changes will be communicated to students through e-Learning and an updated syllabus will be posted on the e-Learning site.
** Please note: If you are satisfied with your grade for your Literature Review (due 3/10), you may upload the same paper for the Final (due 3/31) with a note in the comment box "No change."
***Your instructor understands that you do not have control over your Site Supervisor evaluation submission, but please check in to remind your Site Supervisor when the final evaluation is due. (Evaluation forms are sent electronically to Site Supervisors.)

Assignments
Please thoroughly read and review the all assignment specifications in the **Assignments** section available in the **e-Learning** site. This will ensure you receive the most complete grade for your efforts.

Class Participation and Late Assignments: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx

Late assignments: Assignments that are late and were not arranged in advance with the instructor will receive a 5% late deduction per day for each of the first 3 days. If the assignment is turned more than three days after the due date without prior notification to the instructor, **the assignment will receive an overall 20% deduction**.

Missing Practicum Hours: You must complete the required practicum hours: 72 patient contact and 24 administrative hours. OR a combination of the following: minimum of 24 patient contact plus *up to* 48 experiential hours; and 24 administrative hours). Note that if you do not reach 72 patient contact/experiential hours, the grade for that assignment will be reduced by 5 points for each hour missed. If you do not reach 24 administrative hours, the grade will be reduced by 3 points for each hour missed. If you have extenuating circumstances that prohibit you from reaching these hours, please discuss this with your instructor/s as soon as you recognize an issue.

Evaluations and Grades (% of grade from each category)
   25% Discussion Boards
   20% Evaluations
   - Student Self-Evaluations
   - Site Supervisor Evaluations
   - Site Supervisor Meeting Notes
   15% Literature Review
   20% Interaction Reports and Practicum Hours Logs

10% Creative Practice Blog Posts
5% Instructor Calls
5% Practicum Prep (Goals Table, Practicum Site Form, MOAs)

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	93-100%	4.0
A-	87-92.9%	3.67
B+	84-86.9%	3.33
B	81-83.9%	3.00
B-	78-80.9%	2.67
C+	75-77.9%	2.33
C	72-74.9%	2.00
C- *	69-71.9%	1.67
D+	66-68.9%	1.33
D	63-65.9%	1.00
D-	60-62.9%	.67
E, I, NG, S-U, WF		0.00

UF grading policy website:
https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx#calculatinggpa

More information on UF grading policy may be found at:
http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades
https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

UF Policies & Guidelines

Students Requiring Accommodations
Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting https://disability.ufl.edu/students/get-started/. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation
Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Click here for guidance on how to give feedback in a professional and respectful manner. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students here.

University Honesty Policy
UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any

condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Software Use
All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy
There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see:
http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html

Campus Resources
Health and Wellness

> **U Matter, We Care:**
> If you or a friend is in distress, please contact umatter@ufl.edu or 352-392-1575 so that a team member can reach out to the student.
>
> **Counseling and Wellness Center:** http://www.counseling.ufl.edu/cwc, and 352-392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.
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> **Sexual Assault Recovery Services (SARS)**
> Student Health Care Center, 352-392-1161.
>
> **University Police Department** at *352*-392-1111 (or 9-1-1 for emergencies), or http://www.police.ufl.edu/.

Academic Resources

> **e-Learning technical suppor***t*, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu. https://lss.at.ufl.edu/help.shtml.
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> **Career Resource Center**, Reitz Union, 352-392-1601. Career assistance and counseling. https://www.crc.ufl.edu/.
>
> **Library Support**, http://cms.uflib.ufl.edu/ask. Various ways to receive assistance with respect to using the libraries or finding resources.
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> **Teaching Center**, Broward Hall, 352-392-2010 or 392-6420. General study skills and tutoring. https://teachingcenter.ufl.edu/.
>
> **Writing Studio, 302 Tigert Hall**, 352-846-1138. Help brainstorming, formatting, and writing papers. https://writing.ufl.edu/writing-studio/.
>
> **Student Complaints Campus***:* https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf.
>
> **On-Line Students Complaints***:* http://www.distance.ufl.edu/student-complaint-process.