

## **SYLLABUS: DAN 4180 Professional Development for Dance**

**Spring 2022 F 9:35am-10:25am**

**Studio G10 in Nadine McGuire Pavilion**

---

### **CONTACT INFORMATION:**

**Trent D. Williams, Jr.**

**E-mail: [trentw@ufl.edu](mailto:trentw@ufl.edu)**

**Office Hours: by appointment only**

**Phone: (352)-273-0516**

### **A NOTE ON THE DIFFICULT TIMES WE ARE IN**

As humans, we have all been negotiating a global pandemic for the past year and a half. Many people have lost family and friends, people important to them. Most everyone has been isolated in their homes, which for many can mean a loss of social support and engagement. For some this means they've actually been in a hostile environment. BE KIND TO EACH OTHER. This means having patience not only with your peers but the SoTD staff & faculty as well.

Negotiating trauma takes both support and accountability. I will expect you to fulfill course requirements, while being patient and sympathetic with the difficulty of the times: I ask for this from you in working with me, your peers, and yourselves, while we strive to do the same."

For some resources on studying in unsupportive environments, please take a look at this resource list compiled by the UF Department of Psychology:

[https://docs.google.com/document/d/11YAeLIZEGexvmxanpQjTOE4xw\\_wsMQgS4uwt7GohvM/edit](https://docs.google.com/document/d/11YAeLIZEGexvmxanpQjTOE4xw_wsMQgS4uwt7GohvM/edit)

### **COURSE DESCRIPTION:**

A lecture-based course aimed at addressing crucial professional issues in dance. Student knowledge of technique, professional resources and networking, dance research, current events and professional presentation with experiences to prepare major for graduation into a career in dance.

#### **IV. LEARNING OUTCOMES:**

1. Develop grant writing skills including project narrative and budget
2. Understand the functioning of nonprofit dance companies
3. Understand the different aspects of dance as a business from studio owning to self-represented independent artist.

4. Create materials in preparation for post undergraduate program including application for graduate school, auditioning and starting own business.

**COURSE POLICIES:**

- Attend classes regularly, be on time and ready to work for the entire class period.
- Maintain a professional working attitude.
- Participate in all in class activities, engaging fully both mentally and physically.
- Strive to improve individual progress by demonstrating increased strength, flexibility and an increased awareness of body alignment, timing and spatial pathways.
- Observe dance class etiquette (cell phone use, dress code, lateness policy etc...)
- Strive to apply given corrections and concepts to movement.

**Communication is key so please email me ASAP (trentw@ufl.edu) if an unexpected situation arrives concerning class.**

**Classroom Etiquette: Please note the following rules for your safety and the respect of your peers and instructor:**

- No food, drink, or gum is permitted (with the exception of water).
- Arrive on time, prepared, and dressed to dance.
  - If you arrive more than 10 minutes late to class you will not be allowed to join class. However, you may observe for partial participation points.
- Absolutely No cell phone usage while in the studio.
- Remain active throughout the entire class.
- Refrain from engaging in conversation during class.

**GRADING/EVALUATION:**

Grading is based on the following point system:

Your final grade is determined by your performance on a number of different tasks:

Assignments: 65%

Attendance/Participation 30%

Dance Concert Attendance 5%

TOTAL 100%

**Grading Point Scale:**

95 and above A

90-94 A-

87-89 B+

83-86 B

80-82 B-

77-79 C+  
73-76 C  
70-72 C-  
67-69 D+  
63-66 D  
Below 63 F

## **ASSIGNMENTS/RESPONSIBILITIES:**

### **Attendance**

For classes that meet once a week:

- Students can take 1 absence with no documentation with no penalty.
- If the second absence is unexcused, it will result in 5% deduction from the final grade.
- Excused or unexcused, on the second absence, a meeting is required with the instructor and/or area faculty to assess the student's continued participation in the course.
- If the third absence and all subsequent absences are unexcused, each will result in an additional 5% deduction from the final grade.
- Requirements / opportunities to make up missed material is up to the instructor's discretion.

Tardy Policy: You are late after role has been taken/class has begun.

- Points will be deducted for being late or leaving early for any reason.
- There will be a 5-minute grace period.
- 3 tardies for regular class meetings equal 1 unexcused absence.

### **Make-up Policy**

• Excused absences (those that can be documented) may be made-up in the following manner:

- <http://www.shcc.ufl.edu/excuse.shtml> (Infirmary)
- <http://dso.ufl.edu/> (Dean of Students)
- If unable to dance, you may 'actively' observe one time for full credit.
- You will complete an observation paper due at the end of class.

Requirements / opportunities to make up missed material for unexcused absences is up to the instructor's discretion injuries are special cases. If an injury occurs see/contact me immediately regarding absences, make-ups or possible withdrawal from the class.

Late assignments: Unless otherwise indicated, all homework assignments are due in class on the date listed on the syllabus. An essay received after the due date is late.

### **Course Assignments**

1. CV and Resume
2. Artist Statement
3. Mission Statement
4. Grant Application
5. Project Budget
6. Interview Questions

7. Cover Letter
8. Mock Grant Panel Discussion

#### Dance Concert Attendance Assignment:

Attend at least two dance concerts this semester. You may choose two out of the following: BFA Showcase, Faculty Concert - Dance 2023 or any dance performance presented at the University

Performing Arts Center. Attentive Observation: as you watch the performance, pay close attention to approaches, cultural contexts and artistic choices brought about in the work and compare it to your

experience in class. The objective is to understand the intricacies and complexities in art making. Avoid making judgement.

#### **Required Performances and Event Dates**

Dates / times subject to change – please check dance bulletin board and /or contact appropriate box office. You will receive a voucher (coupon) at the beginning of the semester for assigned SoTD productions with instructions of how to use it to get discount tickets. Viewing of the SoTD plays is highly recommended, but not required. Non-majors please verify event schedule with instructor, as you may not be required for attendance at all events.

#### **SPRING 23 DANCE CALENDAR**

##### JANUARY

9 Dance Area Welcome Back Meeting – 6:30pm-8pm

BA Focused Welcome Back Meeting immediately to follow

11 Tentative: BFA Showcase auditions G-6 6:30-8pm

12-15 Andrea Ward in residence

13 Coordinators Meeting – 1-2pm

18-20 Orange Grove Dance in Residence for Ric Rose Alumni Award activities

19 Matt & Colette talk on Dance/Film G-11 12:50-2:20 pm

Ric Rose Alumni Award Presentation 5:30-7pm

20 Dance Area Meeting – 1-2:30pm

23 Fittings begin for Dance 2023

Dance 2023 Design Presentations & Company Meeting 6:30-8pm via Zoom

27 BFA Program Audition – 9am – 4:30pm

30 Dance 2023 Load In

TBD: Dance Student Council elections

## FEBRUARY

3 Dance Area Meeting – 1-2:30pm

UFPA Performance: STOMP, 7:30pm

8 Dance 2023 Production Meeting 4-5pm, Zoom

10 Coordinators Meeting – 1-2pm

11 UFPA Performance: Momix: Alice, 7:30pm

15 Spring BFA Showcase Production Meeting 3-4pm, Zoom

Dance 2023 Production Meeting 4-5pm, Zoom

16 SoTD Town Hall 10:45am-12pm online

17 Tentative: UnShowing for BFA Showcase Choreographers (during Fri. Masterclass)

Dance Retreat 1-4pm

18 UFPA Performance: Dance Alive: Horse of a Different Color, 7:30pm

19-22 Dance 2023 Spacing Rehearsals, 6:30-10:30pm, Constans

23 Dance 2023 Crew Watch 6:30-9:30pm, Constans

24 Dance Open Conversation 1- 2:30pm

Doug Varone Master Class G-6

Dance 2023 Tech #1 and Production Meeting 7-11pm, Constans

26 Dance 2023 Tech #2 and Production Meeting 7-11pm, Constans

27 Dance 2023 Tech #3 and Production Meeting 7-11pm, Constans

28 Dance 2023 Dress #1 and Production Meeting 7-11pm, Constans

## MARCH

1 Dance 2023 Dress #2 and Production Meeting 7-11pm, Constans

2-5 Dance 2023, Constans

3 Dance Area Meeting – 1-2:30pm

- 6 Dance Dark Day
- 10 BFA Showcase Load In and Audio Ring-out, 9am-5pm, G-6  
  - Coordinators Meeting – 1-2pm
- 13-17 Spring Break
- 19 BFA Showcase optional spacing 9-11pm, G-6
- 20 BFA Showcase Lighting Orientation 5-7pm, G-6  
  - BFA Showcase spacing rehearsals 7-11pm, G-6
- 21 BFA Showcase spacing rehearsals 5-11pm, G-6
- 22 BFA Showcase Tech Program A 7-11pm, G-6
- 23 BFA Showcase Tech Program B 7-11pm, G-6
- 24 BFA Showcase Tech with Costumes Program A & Production Meeting 7-11pm, G-6  
  - Coordinators Meeting – 1-2pm
- 25 UFPA Performance: Dance Alive: Swan Lake, 2 & 7:30pm
- 26 BFA Showcase Tech with Costumes Program B & Production Meeting 1-5pm, G-6
- 27 BFA Showcase Dress Program A & Production Meeting 7:30-11pm, G-6
- 28 BFA Showcase Dress Program B & Production Meeting 7:30-11pm, G-6
- 29–31 Spring 23 BFA Showcase
- 31 Dance Area Retreat– 1-4pm

APRIL

- 1-2 Spring 23 BFA Showcase (continued), Strike 4/2 5:30-7:30pm G-6
- 3 Dance Dark Day
- 7 Coordinators Meeting – 1-2pm
- 10-14 CRAs (CRAs meetings schedule TBA)
- 14 Dance Area Meeting – 1-2:30pm
- 21 Coordinators Meeting – 1-2pm
- 22 UFPA Performance: Ahuti: The Nrityagram Dance Ensemble in collaboration with The Chitrasena Dance Company, 7:30pm

24 Final Unshowing – 6:30-8:30pm, G-6

26 Classes end

Tentative: Senior Circle 12:10-12:30pm, G-6

SoTD Convocation 4-5pm, Constans

TBD: BA Dance Social/ Info Session

MAY

5/1 CRAs – Graduating Seniors – 9am-11:30am and 1pm-3pm (tentative)

### Performance Behavior/Decorum:

- Yes, please dress nice!
- No cell phones/texting at all, ever, never during a performance (unless the show requests it!)
- Represent the SoTD at the show!

### **COURSE CONTENT AND OUTLINE:**

| Week | Monday                         | Wednesday | Friday<br>Masterclass  |
|------|--------------------------------|-----------|--|
| 1    | 1/9                            | 1/11      | 1/13<br>Introductions<br>What are your interests and needs that should be addressed in the semester?                                 |
| 2    | 1/16<br>NO CLASS – MLK Holiday | 1/18      | 1/20<br>CV and Resume Building   |
| 3    | 1/23                           | 1/25      | 1/27<br>Writing an Artist Statement  |
| 4    | 1/30                           | 2/1       | 2/3 <ul style="list-style-type: none"><li>• Starting a Non-profit</li><li>• Mission Statement</li><li>• Board of Directors</li></ul> |
| 5    | 2/6                            | 2/8       | 2/10<br>Grant Application<br>Creating a Project Budget   |
| 6    | 2/13                           | 2/15      | 2/17<br>Introduction to Fiscal Agents  |
| 7    | 2/20                           | 2/22      | 2/24<br>Life as a dancer/educator:<br>Guest Speaker  |

|    |                                 |                                 |   |
|----|---------------------------------|---------------------------------|---|
| 8  | 2/27                            | 3/1                             | 3/3<br>Dance Company Artistic Director: Guest Speaker               |
| 9  | 3/6                             | 3/8                             | 3/10<br>Dance Cruise Ship Experience- Guest Speaker                 |
| 10 | 3/13<br>NO CLASS – Spring Break | 3/15<br>NO CLASS – Spring Break | 3/17<br>NO CLASS – Spring Break                                     |
| 11 | 3/20                            | 3/22                            | 3/24<br>MA * MFA Dance Program Guest Speaker                        |
| 12 | 3/27                            | 3/29                            | 3/31<br>Researching Dance Festival to present original choreography |
| 13 | 4/3                             | 4/5                             | 4/7<br>Writing a Cover Letter                                       |
| 14 | 4/10                            | 4/12                            | 4/14<br>Grant Panel – Group Assignment                              |
| 15 | 4/17                            | 4/19                            | 4/21<br>Grant Panel – Group Assignment                              |
| 16 | 4/24                            | 4/26                            |   |

**COURSE EVALUATIONS:** Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Click [here](#) for guidance on how to give feedback in a professional and respectful manner. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/).

Summaries of course evaluation results are available to students [here](#).

**UNIVERSITY POLICY ON ACADEMIC MISCONDUCT:** UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code specifies a number of behaviors that are in



violation of this code and the possible sanctions. Click [here](#) to read the Honor Code. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor in this class.

### **UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES:**

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. Click [here](#) to get started with the Disability Resource Center. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

**IN-CLASS RECORDING:** Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session. Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

### **COVID ADDENDUM**

In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.ufhealth.org/vaccinations/vaccine-availability/>
- Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.
- You are expected to wear approved face coverings a tall times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.
  - Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
  - Hand sanitizing stations will be located in every classroom.
- If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 (or email [covid@shcc.ufl.edu](mailto:covid@shcc.ufl.edu)) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the UF Health Screen, Test & Protect website for more information.
  - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.
  - If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.
- Continue to regularly visit [coronavirus.UFHealth.org](https://coronavirus.UFHealth.org) and [coronavirus.ufl.edu](https://coronavirus.ufl.edu) for up-to-date information about COVID-19 and vaccination.

**SYLLABUS CHANGE POLICY:**

This syllabus is a guide for the course and is subject to change with advanced notice.

I have thoroughly read this syllabus for DAN 4180 Professional Development for Dance and understand the attendance and grading policies as well as my responsibilities in order to successfully complete this course.

---

Print Name

---

Signature

---

Date