

# THE4950 Performance and Production

Spring 2023

## Class:

Section 8513, Monday/Wednesday, periods 6-7, 12:50-2:45pm

Section 8512, Tuesday/Thursday, periods 6-7, 12:50-2:45pm

CON 0238

## Instructor Information

### Instructor

Sarah L. Moench

### Email

smoench@arts.ufl.edu

### Office Hours

Tuesdays 3:30-4:30pm, Fridays  
10-11am, or by request.  
In-person or on Zoom, by request.

### Costume Shop Supervisor

Megan Szloboda

mszloboda@arts.ufl.edu

Email request

### Teaching Assistants

Angie Zaytseva

Ella Brooks

a.zaytseva@ufl.edu

ella.brooks@ufl.edu

Email request

Email request

## General Information

### Description

This course is designed to provide learning opportunities in the costume area of production through targeted lessons and hands-on assignments. Since this course is repeatable for credit and multiple sections are required for graduation, every effort will be made to provide students with a progression of skills each semester.

- First time enrollees will focus on fundamental hand and machine sewing skills, production notes, and wardrobe related activities.
- Second time enrollees can expect to review their skills and progress to activities directly related to costume production for departmental productions.
- Students who have had previous experience on a wardrobe crew can speak directly to the Costume Shop Supervisor, Megan Szloboda about the opportunity to serve as a Wardrobe Crew Head.

### Expectations and Goals

- Arrive to class on time with a positive attitude and prepared to work!

- Be open to guidance and instruction while working to complete assigned tasks. While the Costume Shop does not always have the same atmosphere as a classroom, we ask that you respect it as a working learning environment and behave accordingly.
- Must wear closed toe shoes and full coverage tops for safety purposes. You must also wear closed toe shoes and full coverage tops while working in ANY of the costume areas. If you arrive to class without the appropriate attire you will be asked to leave and you will not receive credit for time not worked.
- You should not wear heavy perfume or fragrance while working in the costume shop. Strong scents may cause irritation and headaches for others working around you.
- All personal belongings like backpacks, purses, lunchboxes, drinks, and snacks should be stored in the designated storage area. Please be sure not to leave any items on the floor in front of the storage area blocking walkways.
- **Cell phones**- The costume shop is a learning environment just like any other classroom. Phones should be stored with personal belongings away from work areas. Ringers should be set on vibrate or switched off/silent while in the costume shop. If you need to answer a call or message urgently be courteous and communicate your needs with the Costume Shop Manager.
- **Music**- There may be times when it is applicable to listen to music on a mobile device. Please ask the Costume Shop Manager before plugging in those air buds. If you receive permission to proceed with music only 1 ear please! It's important to still be able to hear and communicate with others around you.
- Personal videos or movies should not be viewed during class time.
- Interactions and conversations are important while learning, but should not create distractions or interfere with your ability to complete assigned projects.

## Course Materials

### Required Materials

Materials and tools will be provided.

**This course schedule is subject to change at the instructor's discretion. Please refer to the Syllabus page on Canvas for the most up to date information about assignment due dates and whether class is in-person or synchronous on Zoom.**

## Course Schedule

Week	Topic
Week 1	Review syllabus (Mon. & Tues.) Introduction to Hand and Machine sewing samples and projects (ongoing projects completed throughout the semester) (Wed. & Thur.)
Week 2	Introduction to ageing and distressing garments (Wed. & Thur.)
Week 3	Samples & notes
Week 4	Samples & notes

Week	Topic
Week 5	Tech/Dress/Opening for Yemaya's Belly
Week 6	Samples & notes
Week 7	Strike for Yemaya's Belly Tech w/Costumes for Dance 2023 starts @ Friday rehearsal
Week 8	Tech w/Costumes/Dress/Opening for Dance 2023
Week 9	Strike for Dance 2023
Week 10	Spring Break - no classes
Week 11	Samples & notes
Week 12	Samples & notes
Week 13	Samples & notes
Week 14	Tech/Dress for Blood at the Root
Week 15	Samples & notes
Week 16	Strike for Blood at the Root Reflect and Review Essay Overview
Week 17	Last day of classes is Wed. April 26 <sup>th</sup> Reflect and Review Essay is DUE Friday, April 28 <sup>th</sup> by 11:59pm There is no cumulative final for this course

## Additional Information and Resources

### Attendance

The success of this course is based on discussion and class participation. Attendance is vital. Your first unexcused absence from class will be permitted without penalty. The second unexcused absence will lower your final grade by 5%. The third unexcused absence will lower your final grade by 15%. The fourth unexcused absence will lower your final grade by 30%. See evaluation of grades for policy on late arrivals.

**Making up unexcused absences cannot be accommodated by the costume shop this semester.**

Excused absences are consistent with university policies in the undergraduate catalog (<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

[Links to an external site.](#)) and require appropriate documentation.

Any absence from class for the following reasons must be supported by official acceptable documentation to avoid a grade penalty:

- Illness—doctor’s note must be on official letterhead with address and phone number, noting the date and time of visit and diagnosis verifying that an absence from class is warranted, doctor name and signature
- Serious family emergencies
- Special curricular requirements (e.g., judging trips, field trips, professional conferences)
- Military obligation
- Severe weather conditions
- Participation in official university activities such as music performances, athletic competition or debate
- Court-imposed legal obligations (e.g., jury duty or subpoena)

To help organize accommodations, students should inform the instructor by the end of the second week of classes of religious observances of their faith that will conflict with class attendance this semester.

Any student that has 3 absences (either excused or unexcused) will be required to meet with this course’s instructor and/or area faculty to discuss the student’s continued participation in the course.

### Evaluation of Grades

Evaluation	Total Points	Percentage of Final Grade
Midterm Assessment	45	45%
End of Semester Assessment	45	45%
Reflect and Review Essay	10	10%

The instructor and teaching assistants will use the rubric below for both the Midterm and End of Semester Assessments. The absence policy stated above will be applied to your final grade when it is tabulated at the end of the semester.

Score (based on UF Grading Scale)	Mastery of Concepts	Application of Skills	Quality of Work	Punctuality	Costume Shop Guidelines
4	Meets class expectations in the understanding and presentation of concepts. Verbalizes the	Consistently selects and applies proper skills. Asks questions when needed. Recognizes	Workmanship is consistent with experience level. Effort is made to improve skills as the	Consistently on time to class, returns from break in a timely manner, and is prepared to begin class in	Adheres to costume shop guidelines.

	concepts to faculty and peers.	errors in their own work.	semester progresses.	a timely fashion.	
3	Meets class expectations in the understanding and presentation of concepts. Verbalizes the concepts to faculty and peers.	Often selects and applies proper skills. Sometimes recognizes errors in their own or others work.	Workmanship is consistent with experience level. Effort is made to improve skills as the semester progresses.	Occasionally arrives to class late, does not return from break in a timely manner, and/or is not prepared to begin class in a timely fashion.	Occasionally does not adhere to costume shop guidelines.
2	Has difficult time understanding and/or verbalizing the concepts.	Sometimes selects and applies proper skills. Sometimes recognizes errors in their own or others work.	Workmanship meets the minimum standards for this class.	Often late to class, does not return from break in a timely manner, and/or is consistently not prepared to begin class in a timely fashion.	Often does not adhere to costume shop guidelines.
1	Has difficult time understanding and/or verbalizing the concepts.	Does not select and apply proper skills. Does not recognize errors in their own or others work.	Workmanship does not meet the minimum standards for this class.	Always late to class, takes longer break than offered, and/or is never prepared to begin class in a timely fashion.	Does not adhere to costume shop guidelines.

### Grading Policy

Percent	Grade	Grade Points
90.0 - 100.0	A	4.00
87.0 - 89.9	A-	3.67
84.0 - 86.9	B+	3.33
81.0 - 83.9	B	3.00
78.0 - 80.9	B-	2.67
75.0 - 79.9	C+	2.33
72.0 - 74.9	C	2.00
69.0 - 71.9	C-	1.67
66.0 - 68.9	D+	1.33
63.0 - 65.9	D	1.00
60.0 - 62.9	D-	0.67
0 - 59.9	E	0.00

More information on UF grading policy may be found at:

<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades>  
<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### *In-Class Recordings*

Please refer to the UF website for specific guidelines on in-class recordings and their use: [In-Class Recording - Academic Affairs - University of Florida \(ufl.edu\)](#)

### *Students Requiring Accommodations*

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

### *Course Evaluation*

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://gatorevals.aa.ufl.edu/>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://gatorevals.aa.ufl.edu/>.

### *University Honesty Policy*

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### *Software Use*

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

### *Student Privacy*

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html>

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

### *Campus Resources:*

#### Health and Wellness

##### **U Matter, We Care:**

If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392-1575 so that a team member can reach out to the student.

**Counseling and Wellness Center:** <http://www.counseling.ufl.edu/cwc>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

##### **Sexual Assault Recovery Services (SARS)**

Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or  
<http://www.police.ufl.edu/>.

### *Academic Resources*

**E-learning technical support**, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu).  
<https://lss.at.ufl.edu/help.shtml>.

**Career Resource Center**, Reitz Union, 392-1601. Career assistance and counseling.  
<https://www.crc.ufl.edu/>.

**Library Support**, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

**Teaching Center**, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.  
<https://teachingcenter.ufl.edu/>.

**Writing Studio, 302 Tigert Hall**, 846-1138. Help brainstorming, formatting, and writing papers.  
<https://writing.ufl.edu/writing-studio/>.

**Student Complaints Campus:** [https://www.dso.ufl.edu/documents/UF Complaints policy.pdf](https://www.dso.ufl.edu/documents/UF%20Complaints%20policy.pdf).

**On-Line Students Complaints:** <http://www.distance.ufl.edu/student-complaint-process>.